

TRANSFER OF FUNDS
Various Units and Objects

THE CHIEF EXECUTIVE OFFICER RECOMMENDS THE FOLLOWING:

The various transfers of funds were requested by the Central Office Departments during the month of October. All transfers are budget neutral. A brief explanation of each transfer is provided below:

1. Chief Education Officer

The following transfers will enable the Area Instruction Administration office to pay for non-board college interns.

Transfer from:	0105-210-000-7453-5411	Services – Non Professional	\$	950
Transfer from:	0105-210-000-7453-5440	Services – Equipment Rental	\$	2,000
Transfer from:	0105-210-000-7453-5470	Services – Repair Contracts	\$	2,000
Transfer from:	0105-210-000-7453-5520	Carfare	\$	1,000
Transfer to:	0105-210-000-7453-5214	Career Serv. Sal. – Other	\$	5,950

2. Office of School and Community Relations

A. The following transfers will enable the Office of School and Community Relations to pay for seminar expenses for the director, facilitators and parent resource specialists as required per the grant to attend 2 seminars (inservices) per year for continual education.

Transfer from:	0130-210-473-7790-5560	Tuition	\$	19,191
Transfer to:	0130-210-473-7790-5410	Services – Professional + Tech.	\$	18,150
Transfer to:	0130-210-473-7790-5420	Seminar, Fees, Subsc, Prof Memb	\$	500
Transfer to:	0130-210-473-7790-5460	Services - Printing	\$	541

B. The following transfers will enable the Office of School and Community Relations to pay for an administrative position.

Transfer from:	0130-210-000-6050-5410	Services – Professional + Tech.	\$	25,894
Transfer to:	0130-210-000-1460-5210	Career Serv. Sal. – Regular	\$	25,894

3. Office of Strategic Planning and Development

The following transfers will enable the Office of Strategic Planning and Development to support the ongoing operations of their unit.

Transfer from:	0140-210-000-1170-5420	Seminar, Fees, Subsc, Prof Memb	\$	2,000
Transfer from:	0140-210-000-1170-5730	Property – Equipment	\$	5,000
Transfer to:	0140-210-000-1170-5320	Commodities – Supplies	\$	2,000
Transfer to:	0140-210-000-1170-5214	Career Serv. Sal. – Other	\$	5,000

4. Department of Finance

The following transfer will enable the Department of Finance to purchase a new scanner for the Accounts Payable Division.

Transfer from:	0230-210-000-1127-5400	Services – Contractual	\$	10,000
Transfer to:	0963-210-000-1991-5730	Property – Equipment	\$	10,000

5. Office of Federal Funded Programs and Academic Enhancement

The following transfers will enable the Academic Enhancement office to purchase office supplies.

Transfer from:	0310-210-163-7858-5520	Carfare	\$	1,793
Transfer from:	0310-210-065-2990-5214	Career Serv. Sal. – Other	\$	2,310
Transfer to:	0310-210-163-7858-5320	Commodities – Supplies	\$	4,103

6. Office of High School Development

The following transfer will enable the High School Development office to purchase mental health directories to be distributed to each high school counselor.

Transfer from:	0470-210-000-1720-5150	Teacher Salaries – Substitutes	\$	11,000
Transfer to:	0470-210-000-1720-5310	Commodities – Textbooks	\$	11,000

7. Department of Education to Careers

The following transfers will enable the Department of Education to Careers to pay for office supplies, recruiting advertisements, and the salary of a non-board college intern.

Transfer from:	0910-210-000-1662-5560	Tuition	\$	13,000
Transfer from:	0910-210-000-1662-5390	Commodities – Postage	\$	457
Transfer from:	0910-210-733-2260-5113	Teacher Salaries – Extended Day	\$	611
Transfer to:	0910-210-000-1661-5320	Commodities – Supplies	\$	8,000
Transfer to:	0910-210-000-1661-5214	Career Serv. Sal. – Other	\$	5,000
Transfer to:	0910-210-000-1662-5450	Services - Advertising	\$	457
Transfer to:	0910-210-733-2260-5320	Commodities – Supplies	\$	611

8. Office of Curriculum and Instruction

A. The following transfer will enable the Office of Curriculum and Instruction to pay for travel expenses for HIV/STD conference.

Transfer from:	0951-239-337-7790-5410	Services – Professional + Tech.	\$	1,000
Transfer to:	0951-239-337-7790-5500	Travel Expense	\$	1,000

B. The following transfers will enable the Department of Libraries and Information Services to pay for teacher's stipends for the after school book club sessions, salary for the high school book club intern, and student transportation for the "Battle of the Books" program.

Transfer from:	0951-210-000-1655-5310	Commodities – Textbooks	\$	118,000
Transfer to:	0951-210-000-1655-5214	Career Serv. Sal. – Other	\$	9,000
Transfer to:	0951-210-000-1655-5113	Teacher Salaries – Extended Day	\$	100,000
Transfer to:	0951-210-000-1655-5510	Student Transportation	\$	9,000

C. The following transfers will enable the Character Education office to pay for a non-board clerical position.

Transfer from:	0951-210-000-2843-5150	Teacher Salaries – Substitutes	\$	10,000
Transfer from:	0951-210-000-2843-5310	Commodities – Textbooks	\$	4,000
Transfer to:	0951-210-000-2843-5214	Career Serv. Sal. – Other	\$	14,000

9. Office of Schools and Regions

The following transfers will enable the Office of Schools and Regions to hire staff for the Law Department to handle the attendance cases.

Transfer from:	0953-210-000-3052-5460	Services – Printing	\$	50,000
Transfer from:	0953-210-000-3052-5214	Career Serv. Sal. – Other	\$	24,000
Transfer from:	0953-210-000-3052-5210	Career Serv. Sal. - Regular	\$	106,000
Transfer to:	0014-210-000-3052-5210	Career Serv. Sal. - Regular	\$	180,000

Transfers Due to Change in Unit Numbers

The following is provided to report the changes in the FY2003 budget. The fund, project, program, object and dollars remain the same. The only change is the unit designation.

Office of Human Resources – Labor Relations to new unit

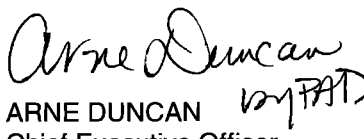
Transfer will allow the Labor Relations in the Office of Human Resources to be moved to their own unit 0120. A total of 13 positions will be moved from Human Resources and 1 position will be moved from Strategic Planning and Development for a total of 14 positions. Personal services total \$1,091,236 and non-personal services total \$44,474 for a grand total of \$1,135,710.

Within Appropriation:



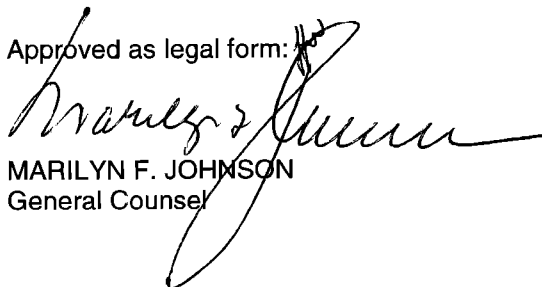
KENNETH C. GOTSCH
Chief Financial Officer

Respectfully submitted:



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Approved as legal form:



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