

**APPROVE THE PARTICIPATION OF JAMES MONROE ELEMENTARY SCHOOL IN AN
EDUCATIONAL TOUR TO WASHINGTON DC AND AUTHORIZE TRAVEL EXPENSES RELATED TO
THE PROGRAM**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve the participation of 8th grade pupils of the James Monroe Elementary School on an educational tour of Washington DC from May 19 - May 23, 2003 and authorize travel expenses related to the program.

USER: James Monroe Elementary School
3651 W. Schubert Ave.
Chicago, IL. 60647
(773)-534-4155
Spyridoula Manis

PROGRAM: An educational 5-day tour of Washington DC. from May 19-May 23, 2003.

EDUCATIONAL VALUE/OUTCOMES:

The purpose of this field experience is to:

- Provide pupils first hand experience about the working of the three branches of government in a democracy.
- Develop pupil understanding and appreciation of the responsibilities and rights of citizenship in a democracy.
- Further pupils' awareness of themselves and the possibilities of their own influence and contribution to society.
- Motivate pupils to further their education and develop their talents to better serve, themselves, their families, community, and Country.
- Give pupils a "real life" opportunity to develop skills individually and as a group, to set goals, develop action plans and strategies, make decisions and choices to accomplish goals.
- Enhance pupils' study of American History, and the U.S. Constitution.
- No child will participate in water activities.

TRAVEL ARRANGEMENTS/ TRIP INFORMATION: Arrangements for this program are being made by Educational Tours, Inc. - Vendor # 15208. A detailed itinerary and insurance information are attached.

COST: The per pupil cost is \$598 x 42 which includes transportation by bus, meals, hotel accommodations, health and accident insurance, admission fees, and chaperones. The costs will be paid by an allocation of \$12,500 from NCLB FUNDS, and fund-raising activities so that no pupil would be excluded for financial reasons.

CHAPERONES: A minimum of ONE chaperone per SIX pupils, all of whom are Chicago Board of Education teacher and staff personnel. Their names are: Spyridoula Manis, coordinator, Betty Anderson, teacher, Cynthia Lung, teacher, Sandra Wadington, teacher, Michael DUEWELL, teacher, Gina Messina, teacher, Robert Fletcher, counselor.

PARENTAL CONSENT: Written parental consent and release forms for each participating student are on file at James Monroe Elementary School.

AUTHORIZATION: Authorize the President and Secretary to execute any travel agreements necessary for this program.

AFFIRMATIVE ACTION: Not applicable.

LSC REVIEW: This action was approved by the LSC for James Monroe School on November 11, 2002.

FINANCIAL: Charge to James Monroe Elementary School: \$12,500. Source of Funds:
Budget Classification: 4850-242-348 -7673-5500. Fiscal Year: 2002-2003

GENERAL CONDITIONS:

Inspector General - Each party to any agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - Any agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

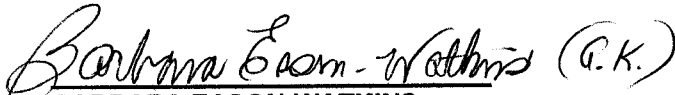
Indebtedness - The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time shall be incorporated into and made a part of any agreement.

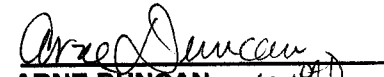
Ethics - The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of any agreement.

Contingent Liability - Any agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

Approved:

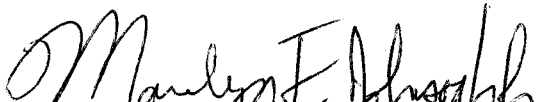

BARBARA EASON-WATKINS
Chief Education Officer


ARNE DUNCAN
Chief Executive Officer

Within Appropriation:


KENNETH C. GOTSCH
Chief Fiscal Officer

Approved as to legal form: *MAN*


MARILYN F. JOHNSON
General Counsel