

**APPROVE ENTERING INTO AN AGREEMENT WITH THE METIRI GROUP
FOR ASSESSMENT DEVELOPMENT AND PROGRAM EVALUATION SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with the Metiri Group to provide assessment development and program evaluation services for the Department of Instructional Technology (DoIT) at a cost not to exceed \$125,000.00. Consultant was selected on a non-competitive basis due to the qualifications, expertise and abilities to provide appropriate services specified in the grant applications. Additionally, consultant is identified as the provider of services in the Enhancing Education through Technology (Ed Tech) grant applications for Fiscal Year 2003. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payments shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

CONSULTANT: Metiri Group
1801 Avenue of the Stars, Suite 426
Cheryl Lemke
310.286.7944
310.286.7941
Vendor #: 37440

USER: Department of Instructional Technology
Medill Technical and Professional Development Center
1326 West 14th Place – Room 104
Shirley Berry, Director
553-6260

TERM: The term of this agreement shall commence on March 1, 2003 and shall end September 30, 2003

EARLY TERMINATION RIGHT: Either party may terminate the Agreement upon thirty (30) days prior written notice to the other party.

SCOPE OF SERVICES: The Metiri Group will provide assessment, evaluation, and system design services that will provide the Board with the data and data analysis related to the implementation and effectiveness of the federal No Child Left Behind Act, Title II, Part D Technology funding.

Specifically, consultant shall perform the following:

System Design. Consultant will design the metrics to assess and evaluate the first phase of the 2003 Chicago Public Schools programs funded through No Child Left Behind, Title II, Part D Technology.

Assessment. Consultant will develop an assessment methodology, identify and/or design data collection instruments, conduct and/or facilitate the data collection, analyze the data, work with CPS to correlate findings with student data, and report the findings to CPS along with recommendations for Year 2 program improvement.

Evaluation. Consultant will support the CPS evaluation team by providing them with evaluation data required by the Illinois State Board of Education to meet federal guidelines.

DELIVERABLES: Consultant will establish metrics for assessing the impact of CPS programs pursuant to NCLB, Title II, Part D—benchmarking those metrics on the state goals and purposes of the federal legislation.

From March – September 2003 Metiri will produce the following deliverables:

- A clear delineation of all components of CPS programs funded through NCLB, Title II, Part D (e.g., CPS program goals, CPS student deficits targeted for improvement, CPS interventions designed to attain the goals, CPS capacity building/professional development, CPS support structures).
- An overall assessment design that links CPS program components to the federal goals/purposes of NCLB, Title II, Part D. This will include data collection strategies, types of instruments, time lines, recommended correlations with student achievement data, recommended analyses, and outlines of resultant reports on progress toward benchmarks.
- The development/identification of instruments for data collection, recommended methodologies for data collection, training for CPS staff charged with the data collection, and time lines for data collection.
- The completion of a first round of data collection to establish baseline data for Year One.
- The completion of a draft report on the status of program implementation, baseline data findings, and recommendations for Year 2 changes/improvements.

OUTCOMES: Consultant's services will ensure that CPS is able to translate these technology-related federal funds into higher rates of student literacy, will provide a baseline from which to build trend data over the life of this six-year program and will provide the data, analysis, and findings necessary for state and federal reporting.

COMPENSATION: Consultant shall be paid the sum of \$125,000.00 in accordance with a schedule of deliverables attached to the written agreement.

REIMBURSABLE EXPENSES: None.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: The M/WBE goals for this contract include: 35% total MBE, 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE.

However, the Waiver Review Committee recommends that a *full* waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because the contract scope is not further divisible.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Department of Instructional Technology Fiscal Year: 2003
Budget Classification: 2000 – 239 – xxx – 1112 – 5990 (\$125,000.00)
(0950-239-970-7783-5990)
Source of Funds: Illinois State Board of Education.
Requisition Number: [#]

GENERAL CONDITIONS:
Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the

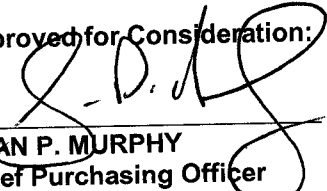
provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board’s Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board’s Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

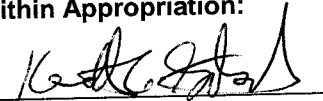
Approved for Consideration:


SEAN P. MURPHY
Chief Purchasing Officer

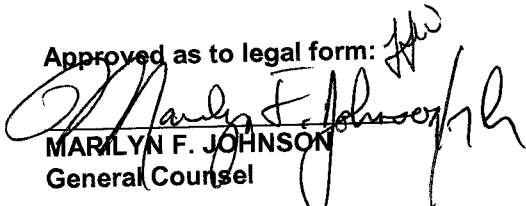
Approved:


ARNE DUNCAN
Chief Executive Officer

Within Appropriation:


KENNETH C. GOTSCH
Chief Fiscal Officer

Approved as to legal form:


MARILYN F. JOHNSON
General Counsel