

**RATIFY THE EXERCISING OF THE SECOND OPTION TO EXTEND THE AGREEMENTS  
WITH VARIOUS TEMPORARY PERSONNEL AGENCIES  
FOR TEMPORARY ADMINISTRATIVE CLERICAL SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Ratify the exercising of the second option to extend the agreements with the firms listed below to provide temporary administrative clerical services to all departments at a cost for the option period not to exceed \$650,000.00 for all vendors. These services were continued without prior Board approval. A written document exercising this option for each vendor is currently being negotiated. No payment shall be made to any Vendor during this second option period prior to the execution of such vendor's written document. The authority granted herein shall automatically rescind as to each vendor in the event a written document for each vendor is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

**Specification No:** 00-250670

**VENDORS: See Attached**

- |   |  |   |
|---|--|---|
| <p>1. Millennium Personnel Services.<br/>223 W. Jackson, Suite 1100<br/>Chicago, Ill 60606<br/>Contact person: Deborah Nutall<br/>(312) 935-3402<br/>Vendor # 27637</p> | <p>2. Chicago Staffing Services (d.b.a.<br/>Chicago Staffing Specialists, Inc.)<br/>100 N. La Salle St. Suite 2005<br/>Chicago, Illinois 60602<br/>Contact Person: Deborah Gudas<br/>(312) 332-0900<br/>Vendor # 27630</p> | <p>3. A-Pro Temporaries, Inc.<br/>180 N. LaSalle St.<br/>Chicago, Ill 60601<br/>Contact person: Gladys Jossell<br/>(312) 855-1515<br/>Vendor # 31819</p>          |
| <p>4. BPS Staffing, Inc.<br/>200 N. LaSalle St. Suite 1750<br/>Chicago, Illinois 60601<br/>Contact person: Ella Gray<br/>(312) 920-6710<br/>Vendor # 11295</p>          | <p>5. Dobbs Temporary Services (d/b/a<br/>Pro-Staff Personnel Services)<br/>10 S. Wacker Dr. Suite 2250<br/>Chicago, Illinois 60606<br/>Contact person: Jennifer Giertych<br/>(312) 575 -2120<br/>Vendor # 29968</p>       | <p>6. Lakeshore Staffing, Inc.<br/>1 N. Franklin St. Suite 2425<br/>Chicago, Illinois 60606<br/>Contact: Michael Ehlers<br/>(312) 377-9170<br/>Vendor # 27634</p> |
| <p>7. ASI Staffing Service, Inc.<br/>333 N. Michigan Ave. Ste 2106<br/>Chicago, IL 60601<br/>Contact person: Randi M. Paris<br/>(312) 782-4690<br/>Vendor #23445</p>    | <p>8. Mack &amp; Associates LTD.<br/>100 N. LaSalle St. Suite 2110<br/>Chicago, Ill 60601<br/>Contact person: Lea Delfosse<br/>(312) 368-0677<br/>Vendor # 27613</p>   |   |

**USERS:**

All Departments of the Board of Education of the City of Chicago/Diego I. Droira Contract Administrator

**ORIGINAL AGREEMENTS:** The original agreements (authorized by Board Report No. 01-0124-PR2, as amended by Board Report 01-0523-PR5) are for a term commencing January 1, 2001 and ending December 31, 2001, with the Board having two additional 1 year options to renew. The first option was exercised for one year (authorized by BR 01-1219-PR2), for a term commencing January 1, 2002 and ending December 31, 2002 in the amount of \$650,000.00. The original agreements were awarded pursuant to a duly advertised bid solicitation (Specification No. 00-250670). Originally, 9 vendors were awarded contracts; however, the Personnel Connection failed to execute the extension agreement for the 1<sup>st</sup> option period and was rescinded pursuant to Board Report 02-0327-AR02.

**OPTION PERIOD:** The term of each agreement is being extended for 6 months commencing January 1, 2003 and ending June 30, 2003.

**OPTION PERIODS REMAINING:** There are no option periods remaining.

**SCOPE OF SERVICES:** Vendors will continue to fill temporary administrative clerical positions. Each firm will provide, on an as needed basis, qualified individuals to perform a variety of temporary administrative clerical services as specifically stated in their respective agreements.

**DELIVERABLES:** Each vendor will provide the necessary support staff required by each User Group.

**OUTCOMES:** The services of these vendors will provide effective and quality temporary personnel.

**COMPENSATION:** Vendors shall be paid in accordance with the hourly rates set forth in their agreements, not to exceed \$650,000.00 in the aggregate.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written renewal agreements. Authorize the President and Secretary to execute the renewal agreements. Authorize the Chief Purchasing Officer to execute all ancillary documents required to administer or effectuate these agreements.

**AFFIRMATIVE ACTION:** Business Enterprise Contract Participation (M/WBE Plan), the Per Contract and Category Goals method for M/WBE participation will be utilized. Aggregated compliance of the vendors in the pool will be reported on a monthly basis. The M/WBE participation goals for this contract include: 35% total MBE, 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE. The following list of vendors has been identified and is scheduled to provide M/WBE participation.

**Total MBE 36%**

**Total African American: 36%**

A-Pro Temporaries  
BPS Staffing  
ASI Staffing

**Total Hispanic: 10%**

La Raza

**Total Asian: 2%**

Nebevin

**Total WBE: 26.2%**

Chicago Staffing  
Mack & Associates  
B&L Distributors

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to Various Departments

Fiscal Year: 2003, 2004

Source of Funds: Various

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

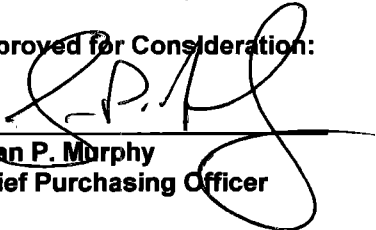
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board member during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



**Sean P. Murphy**  
Chief Purchasing Officer

Within Appropriation:

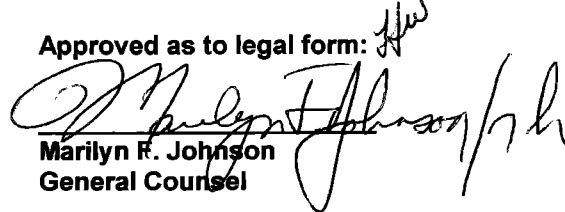


**Kenneth C. Gotsch**  
Chief Fiscal Officer

Approved:

  
Arne Duncan  
Chief Executive Officer

Approved as to legal form:

  
Marilyn R. Johnson  
General Counsel