

**APPROVE ENTERING INTO AN AGREEMENT WITH UNICO ENTERPRISES, INC.
FOR LANDSCAPE MAINTENANCE SERVICES IN REGION 1/UNIT 1 AND REGION 5/UNIT 5**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Unico Enterprises, Inc. to provide Landscape Maintenance services in Region 1/ Unit 1 and Region 5/Unit 5 to the Chicago Public Schools at a cost not to exceed \$527,999.45. Vendor was selected on a competitive basis pursuant to Bid Solicitation #02-250250. A written agreement for Vendor's services is available for signature. No payment shall be made to Vendor prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification No.:02-250250

Contract Administrator: Carol Scaggs 553-2290

VENDOR: Unico Enterprises, Inc.
5115 S. Hoyne
Chicago, IL 60609
Joseph L. Gardunio, Jr.
(773) 471-4088
Vendor # 35304

USER: Department of Operations
125 S. Clark St. – 16th Floor
Mark Hands
773-553-3646

TERM: The term of this agreement shall commence on April 1, 2003 and shall end March 31, 2004, with the Board having two options to extend the agreement for additional one year periods.

SCOPE OF SERVICES: Vendor shall provide landscape maintenance services at those schools which have 20,000 square feet of green space or more for the regions/units noted above with the goal of practical maintenance and maximum enhancement of the esthetic and functional aspects of the structure and site. Services shall include, but are not limited to, cutting grass (approximately 20 cutting per year), pruning trees and shrubs, cultivating beds, fertilizing, and weed and insect control as needed.

OUTCOMES: Vendor's services will result in the enhancement and beautification of various school sites.

COMPENSATION: Vendor shall be paid in accordance with the unit pricing in the contract not to exceed the sum of \$527,999.45.

REIMBURSABLE EXPENSES: None

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Operating Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: M/WBE requirements are being fulfilled through the sheltered market portion of this scope of services

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Department of Operations: \$527,995.45 Fiscal Year: 2003-04
Budget Classification: 0944-552-000-5230-5400
Fund Source: Operations and Maintenance

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

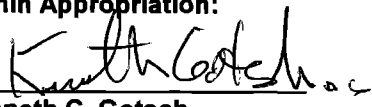
Approved for Consideration:


Sean P. Murphy
Chief Purchasing Officer

Approved:


Arne Duncan
Chief Executive Officer

Within Appropriation:


Kenneth C. Gotsch
Chief Fiscal Officer

Approved as to legal form:


Robert R. Hall Jr.
Acting General Counsel