

**RATIFY AN AGREEMENT WITH LEADERSHIP FOR QUALITY EDUCATION
FOR CONSULTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Ratify an agreement with Leadership for Quality Education (LQE) to provide consulting services to the Office of Professional Development at a cost not to exceed \$109,597. Consultant was selected on a non-competitive basis because of its specialized knowledge and expertise in the area of evaluation process development and training. A written agreement for Consultant's services is currently being negotiated. The Board has paid Consultant \$24,990 for services provided between July 1, 2002 and February 1, 2003. No additional payments shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification No.: 03-250049

CONSULTANT: Leadership for Quality Education
21 South Clark Street – Suite 3120
Chicago, IL 60603
Phone: 312. 853.1206
Contact: Lisa McMahon
Vendor # 30354 & #23312

USER: Office of Professional Development
125 S. Clark Street – 12th Floor
Contact Person: Karen Cushing
Phone: 773.553.3584

TERM: The term of this agreement shall commence July 1, 2002 and shall end September 30, 2003. This agreement shall have 1 option to renew for a period of twelve months.

EARLY TERMINATION RIGHT: This agreement may be terminated by the Board upon 30 days written notice.

SCOPE OF SERVICES: Consultant will implement, manage and evaluate the newly adopted Chicago Public Schools Principal Performance Evaluation (PPE) process. Services will include but not be limited to training Local School Council (LSC) members, independent LSC support organizations, principals, and central office staff to use PPE materials; providing telephone support relating to the PPE process; evaluating the success of the PPE process; and recommending modifications to the Office of Professional Development (OPD).

DELIVERABLES: Consultant shall:

- Provide PPE training and support to area and central office administrators, principals, LSC members and LSC support organizations.
- Translate the Board-approved PPE training materials from English into Spanish and one other language, as selected by OPD.
- Write the PPE chapter for the Local School Council Leadership Development Guide and design PowerPoint presentations for both a basic 2-hour training session and for an advanced evaluation training session.
- Support individual schools by providing on-site training and consulting services
- Evaluate the PPE program through September 2003 and make recommendations to OPD regarding ongoing implementation of the PPE program.

OUTCOMES: Consultant's services will result in the following: 1) LSC members, independent LSC support organizations, principals, and central office staff shall understand the new PPE process and evaluators shall understand how to use the new PPE forms; 2) Basic and advanced PPE training materials shall be received by the appropriate individuals; 3) CPS shall be able to publish PPE materials on the CPS website; 4) School Principals shall be evaluated using the same method throughout the District; and 5) OPD shall be made aware of PPE program strengths and weaknesses so that improvements can be made to the program.

COMPENSATION: Consultant shall be paid an amount not to exceed \$109,597, of which \$24,990 has already been paid for services and deliverables performed and accepted by OPD. The remaining payments shall be made on a monthly basis as services and deliverables are provided and accepted by OPD.

REIMBURSABLE EXPENSES: None.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: M/WBE goals for this contract include: 35% total MBE 22 % total African American, 10% total Hispanic, 2% total Asian and 5% total WBE.

However, the Waiver Review Committee recommends that a *partial* waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because *the contract scope is not further divisible*.

The vendor has, however, identified and scheduled the following firms and percentages

Total MBE 40%(Direct)

Total 27 % African American:

Gail Walker 1141 S. Lyman Oak Park, IL.60304	Independent Consultant	\$3,105 3%
Karyn Williams 6841 S. Paxton Chicago,IL.	Independent Consultant	\$3,105 3%
Karen Stark 9145 S. Oglesby Chicago, IL. 60617	Independent Consultant	\$3,105 3%
Linda Cohran 7731 S. Constance Chicago, IL. 60649	Independent Consultant	\$3,105 3%
Innovative Solutions 9757 S. Damen Chicago,IL.60643	City of Chicago Certification	\$3,105 3%
Korla Williams 6841 S. Paxton Chicago,IL.	Independent Consultant	\$3,105 3%
Mary Weathers 1545 S. State St. Chicago,IL 60605	Independent Consultant	\$3,105 3%

M & Associates Independent Consultant \$3,105 3%
 5101 S.Ingleside
 Chicago, IL. 60615

Charmaine Hamer Independent Consultant \$3,105 3%
 9546 S. Forest
 Chicago,IL.60628

Total 13% Hispanic

Golden Globe International City of Chicago Certify \$7,500 7%
 748 River Mill Parkway
 Wheeling,IL.60090

Mark Rodriquez Independent Consultant \$3,105 3%
 630 W. 49th St.
 Chicago, IL. 60609

Mario Garcia Independent Consultant \$3,105 3%
 5101 S. Ingleside
 Chicago, IL. 60615

Total 12% WBE

Carol Michelini Independent Consultant \$3,105 3%
 406 South Blvd.
 Chicago, IL.60202

Susan Young Independent Consultant \$3,105 3%
 2909 N. Sheridan Rd.
 Chicago,IL.60657

Gretchen Neve Independent Consultant \$3,105 3%
 848 Dodge
 Evanston,IL.60202

Cynthia Kozlowski Independent Consultant \$3,105 3%
 638 W. Bittersweet
 Chicago,IL.60613

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Office of Professional Development - \$109,597
 Budget Classification: 0300 242 348 7862 5410 - \$84,607
 Source of Funds: Title I Fund 242
 Budget Classification: 0300 239 631 2055 5410 - \$24,990
 Source of Funds: CSRD Fund 239

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.


Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

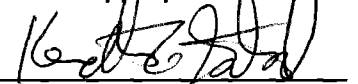
Approved for Consideration:


Sean P. Murphy
Chief Purchasing Officer


Approved:


Arne Duncan
Chief Executive Officer

Within Appropriation:


Kenneth C. Gotsch
Chief Fiscal Officer

Approved as to legal form:


Robert H. Hall Jr.
Acting General Counsel