

**APPROVE ENTERING INTO AN AGREEMENT WITH THE HYATT REGENCY  
CHICAGO ON THE RIVERWALK FOR SPACE RENTAL AND CATERING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with the Hyatt Regency Chicago on the Riverwalk for space rental and catering services for the Office of Specialized Services Department of Pupil Support Services-Elementary School Counseling Unit at a cost not to exceed \$37,442.00 for the Twenty-Eighth Annual All-City School Counselors Staff Development Conference. The Hyatt Regency Chicago was selected on a non-competitive basis because of its availability, its accommodations and its location. A written agreement is currently being negotiated. The authority granted herein shall automatically rescind in the event a written agreement is not executed within sixty days (60) of the date of this Board Report. Information pertinent to this agreement is stated below.

**SPECIFICATION NO.** 03-250068

**PROVIDER:** Hyatt Regency Chicago on the Riverwalk  
151 East Wacker Drive  
Chicago, IL 60601  
Vendor Number: 43649  
Contact person: Roosevelt Moncure  
Phone: 312/565-3670

**USER:** Department of Pupil Support Services-Elementary School Counseling Unit  
125 S. Clark Street – 8<sup>th</sup> Floor  
Contact person: Dr. Linda Henry McCarty, Senior Advisor  
Phone: 773/553-1825

**DATE OF CONFERENCE:** This conference shall occur on May 23, 2003 from 7:30 A.M. – 2:15 P.M.

**SCOPE OF AGREEMENT:** The Hyatt Regency Chicago will provide space for thirty-four workshops, thirty-five exhibitor tables, continental breakfast, and lunch for approximately 550 attendees to the Twenty-Eighth Annual All-City School Counselors' Conference.

**PURPOSE OF CONFERENCE:** The conference is designed to enhance professional growth for school counselors and increase their abilities to recognize and understand the various sociocultural backgrounds of students in order to continue to provide quality services to all children, parents, and staff within the Chicago Public Schools.

**COST:** The cost of the services and space provided by the Hyatt Regency Chicago In Illinois Center shall not exceed the sum of \$37,442.00

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Specialized Services Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** Pursuant to section 3.7 of the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) all licenses for rental space are exempt.

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Each participant in the conference shall pay \$60.00 to the Board, which funds will be used to reimburse the Board for the cost of the conference.

Charge to Office Of Specialized Services-Pupil Support Services: \$37,442.00  
Budget Classification: 0965-280-429-0280-5480(FY2003)

Source of Funds: Special Income Funds

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethnics – The Board's Ethnics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal years deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

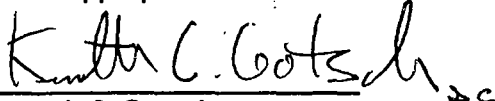
**Approved for Consideration:**

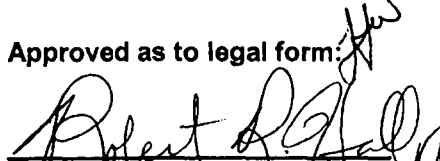
  
**Sean P. Murphy**  
Chief Purchasing Officer

**Approved:**

  
**Arne Duncan**  
Chief Executive Officer

**Within Appropriation:**

  
**Kenneth C. Gotsch**  
Chief Fiscal Officer

**Approved as to legal form:**  
  
**Robert R. Hall Jr.**  
Acting General Counsel