

**APPROVE THE PARTICIPATION OF PORTAGE PARK ELEMENTARY SCHOOL IN AN
EDUCATIONAL TOUR TO WASHINGTON, D.C. AND AUTHORIZE
TRAVEL EXPENSES RELATED TO THE PROGRAM**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve the participation of eighty-four (84) Portage Park Elementary School students in an educational tour to Washington, D.C. from May 19, 2003 through May 23, 2003 and authorize any travel expenses related to the program, if any.

USER: Portage Park Elementary School
5330 West Berteau Ave.
Chicago, Illinois 60641
(773) 534-3576
Mrs. Marlene Tatkin

PROGRAM: An educational 5-day American History tour of Washington, D.C.

EDUCATIONAL VALUE/OUTCOMES: This tour is intended to develop students' understanding and appreciation of the responsibilities and rights of citizenship in a democracy; connect students to the history of their country; provide pupils with a first-hand experience about the working of the three branches of government in a democracy; further pupils' awareness of themselves and the possibilities of their own influence and contribution to society; motivate pupils to further their education and develop their talents to better serve themselves, their families, community, and country; give pupils a "real life" opportunity to develop skills individually and in a group; and enhance pupils study of American History and the U.S. Constitution.

TRAVEL ARRANGEMENTS/TRIP INFORMATION: Arrangements for this program are being made by Educational Tours.

COST: The per pupil cost is \$594.00 which includes transportation, meals, hotel accommodations, health and accident insurance coverage, admission fees, and chaperones. The students will pay the cost.

CHAPERONES: Supervision of students will be provided for this program pursuant to Board Report 02-0828-PO04 ("Policy on Student Travel"), including the proper ratio of students to adults. Traveling with students will be Marlene Tatkin (teacher), Patricia Ryan (teacher), Helen Allen (teacher), William Weiss (teacher), Pauline McNulty (parent), Donna Cantacessi (parent), Pat O'Hare (parent), Violet Widmann (parent), and Mrs. Teli (parent).

PARENTAL CONSENT: Written parental consent and release forms for each student are on file at Portage Park Elementary School.

AUTHORIZATION: Authorize the President and Secretary to execute any travel agreements necessary for this program.

AFFIRMATIVE ACTION: Not applicable.

LSC REVIEW: The LSC of Portage Park Elementary School approved this activity on June 10, 2002.

FINANCIAL: No cost to the Chicago Public Schools

GENERAL CONDITIONS:

Inspector General – Each party to any agreement shall acknowledge that in accordance with 105 ILCS 5/34 – 13.1 the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board’s Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time shall be incorporated into and made a part of any agreement.

Ethics – The Board’s Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time shall be incorporated into and made a part of any agreement.

Contingent Liability – Any agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).


Approved for Consideration


BARBARA EASON-WATKINS
Chief Education Officer

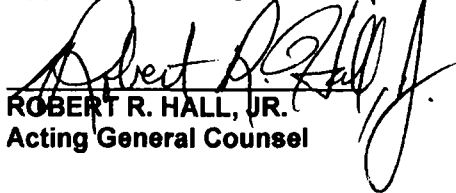
Approved:


ARNE DUNCAN
Chief Executive Officer

Noted:


PEGGY A. DAVIS
Chief of Staff

Approved as to legal form:


ROBERT R. HALL, JR.
Acting General Counsel