

**APPROVE ENTERING INTO AN AGREEMENT WITH ALICIA G. MCCAREINS
FOR CONSULTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Alicia G. McCareins to provide consulting services to the Office of Professional Development - Chicago Reading Initiative at a cost not to exceed \$57,000. Consultant was selected on a non-competitive basis because of her extensive knowledge and expertise in the area of educational evaluation and her past experience with CPS projects. Consultant has worked on several smaller evaluation projects for CPS during the past two years. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification No.: 03-250104

CONSULTANT: Alicia G. McCareins, Ph.D., J.D.
919 Rockbridge Drive
Naperville, Illinois 60540-8338
630-983-7843
Vendor # Pending

USER: Office of Professional Development – Chicago Reading Initiative
125 South Clark Street
Albert Bertani, Ed.D.
773-553-3483

TERM: The term of this agreement shall commence upon execution of the written agreement and shall end August 31, 2003. This agreement shall have 2 options to renew for periods of one year each at a cost not to exceed \$57,000 per year.

EARLY TERMINATION RIGHT: 30 days notice by either party.

SCOPE OF SERVICES: Consultant will evaluate the impact of the implementation efforts for components of the CPS Reading Excellence Act grant project. Consultant will survey 15 of the 75 REA schools; 11 public and 4 non-public. Input will be gleaned from various stakeholders in the sample schools including principals, teachers, reading specialists, family literacy specialists, students, parents, and community alliance teams.

DELIVERABLES: Consultant shall deliver the following: Project discussion meeting with CPS staff; Sampling of 15 REA schools; Data collection (qualitative and quantitative); Data analysis; Final report

OUTCOMES: Consultant's services shall result in a description and measure of the impact of various components of the Tutorial Assistance Sub-Grant (TAS) and the Local Reading Improvement Sub-Grant (LRI) of the Reading Excellence Act grant project on the advancement of reading skills in grades K-3 in participating schools.

COMPENSATION: Consultant shall be paid as follows: \$19,000 upon initiation of project, \$19,000 at the midpoint of the project and \$19,000 upon submission of the final report, for a sum not to exceed \$57,000.

REIMBURSABLE EXPENSES: None

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: This contract is in *full* compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) because the prime is an independent consultant (100% African American).

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Office of Professional Development: \$57,000 Fiscal Year: 2003
 Source of Funds: Reading Excellence Act Grant
 Budget Classification: 0320-239-913-1049-5410 \$10,000
 0320-239-912-1049-5410 \$47,000
 Requisition Number: [#]

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

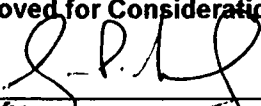
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

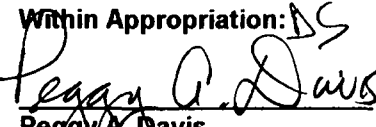
Approved for Consideration:


 Sean Murphy
 Chief Purchasing Officer

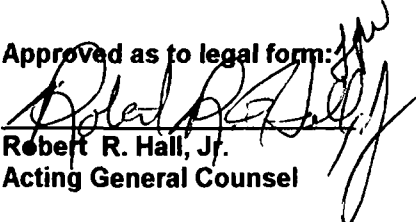
Approved:


 Arne Duncan
 Chief Executive Officer

Within Appropriation:


 Peggy A. Davis
 Chief of Staff

Approved as to legal form:


 Robert R. Hall, Jr.
 Acting General Counsel