

June 25, 2003

**APPROVE PAYMENT TO FOOD FOR THOUGHT
TO PROVIDE CATERING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve payment to Food for Thought to provide catering services to the Chief Education Office for the 2003 Chicago Public Schools Citywide Retirement Celebration dinner in the amount of \$ 70,000. The event will take place on June 26, 2003 at the Museum of Science and Industry. Food for Thought has already received partial payment in the amount of \$ 24,999.00. The purchases were ordered and received without prior Board approval. Vendor was selected pursuant to their having served the district's retirement dinner for the past several years. They are thoroughly familiar with the intricacies of serving large groups and working with commitments of fluctuating numbers.

Specification No.: 03-250150

VENDOR: Food for Thought
7001 Ridgeway Avenue
Lincolnwood, Illinois 60712
Contact Person: Katie Hall
Phone Number: 847-982-0884
Vendor #: 20850

USER: Chief Education Office
125 South Clark, 5th floor
Chicago, Illinois 60603
Dr. Andrea Kerr
773-553-1484

DESCRIPTION OF PURCHASE:

Goods: Bar mixers, 3 course dinner, linens, china, flatware, dinner glassware, dinner service equipment, kitchen equipment, votive candles, staffing, kids pizza & pop, trucking/delivery and staffing radios. A breakdown of the expenses is listed below:

Number of persons served: 1,000
Unit Price: \$70.00
Total Cost: \$70,000.00

AFFIRMATIVE ACTION: Pursuant to section 3.7 of the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) this contract is *exempt* from review because the contract is a unique transaction.

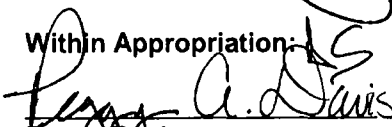
LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to: Chief Education Office \$70,000 Fiscal Year: 2003
Budget Classification: 0105-210-000-7090-5340 Source of Funds: Educational (210)
Requisition Number:

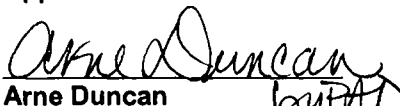
Approved for Consideration:


Sean P. Murphy
Chief Purchasing Officer

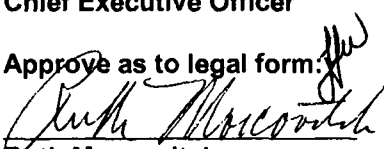
Within Appropriation:


Peggy Davis
Chief of Staff

Approved:


Arne Duncan
Chief Executive Officer

Approve as to legal form:


Ruth Moscovitch
General Counsel