

APPROVE ENTERING INTO AN AGREEMENT WITH MONA J. ESKRIDGE FOR CONSULTING SERVICES**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with Mona J. Eskridge to provide professional consulting services to the Office of the Chief of Staff in connection with the planning, coordination, and management of all aspects of Chicago Public Schools special events at a cost not to exceed \$30,000.00. Consultant was selected on a non-competitive basis because of her extensive experience managing special events and because of her previous working relationship with the Chicago Public Schools. A written agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification No.: 03-250144

CONSULTANT: Mona J. Eskridge
801 South Wells Street
Chicago, Illinois 60607
Phone - 312-341-9496 / Fax - 312-341-1251
Vendor # 35221

USER: Office of the Chief of Staff
125 S. Clark Street - 5th floor
Peggy A. Davis
773/553-1460

TERM: The term of this agreement shall commence on July 1, 2003 and shall end on June 30, 2004.

SCOPE OF SERVICES: Under the direction of the CEO Office, Consultant will coordinate with CPS units to facilitate special event aspects, maintain calendar of CPS events, and assist with event presentation and agenda.

DELIVERABLES: Consultant will perform the tasks described in the scope of services and provide verbal and written reports to the Chief of Staff as required.

OUTCOMES: Consultant's services shall result in effective management of CPS' special events and its calendar planning, coordination, and management of all aspects of Chicago Public Schools Special Events according to revised calendar.

COMPENSATION: Consultant shall be paid as follows: Equal monthly payments of \$2,500.00 not to exceed the sum of \$30,000.00 for the Term.

REIMBURSABLE EXPENSES: None.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief of Staff to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: This contract is in full compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) because the prime is an independent consultant (100% African American).

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Chief Executive Office: \$30,000.00
Budget Classification: 0110-210-000-7878-5410

Fiscal Year: FY04
Source of Funds: General Fund

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:


Sean P. Murphy
Chief Purchasing Officer

Approved:


Arne Duncan
Chief Executive Officer

Within Appropriation: 


Peggy A. Davis
Chief of Staff

Approved as to legal form: 


Ruth M. Moscovitch
General Counsel