

**APPROVE ENTERING INTO AN AGREEMENT WITH JINWON C. CHUNG
FOR CONSULTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Jinwon C. Chung to provide consulting services to Office of Communications at a cost not to exceed \$45,000. Consultant worked as a senior staff writer in the Office of Communications from October 1, 2002, to present. Consultant was selected on a non-competitive basis based on her knowledge of the office of Communications and her special skills. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

CONSULTANT: Jinwon C. Chung
1143 W. Pratt Blvd., #2, Chicago, IL 60626
(773) 743-7832
Vendor #: 38800

USER: Office of Communications
125 S. Clark St.-6th Floor, Chicago, IL 60603
Peter Cunningham
(773) 553-1628

TERM: The term of this agreement shall commence on July 10, 2003 and shall end June 30, 2004. This Agreement shall have one option to renew for a period of one year at the cost of \$45,000.

EARLY TERMINATION RIGHT: This agreement may be terminated by either party upon 30 days written notice.

SCOPE OF SERVICES: Consultant will provide writing services including writing press releases, speeches and other materials, and will assist with media inquiries and coordinating events on an as needed basis.

DELIVERABLES: Consultant will deliver press releases, speeches and other written materials as directed by the Office of Communications.

OUTCOMES: Consultant's services will result in a more informed public about the programs, accomplishments and goals of the Chicago Public Schools and the Chicago Board of Education.

COMPENSATION: Consultant shall be paid as follows: Equal installments of \$1,730.77 every 2 weeks; not to exceed the sum of \$45,000.

REIMBURSABLE EXPENSES: None.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Director of Communications to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: This contract is in *full* compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE) because the prime is an independent consultant (100% Asian).

LSC REVIEW: Local School Council approval is not applicable to this report

FINANCIAL: Charge to Office of Communications: \$45,000
Budget Classification: 0180-210-000-7970-5410

Fiscal Year: 2004
Source of Funds: Education, 210

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

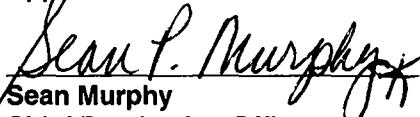
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.


Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

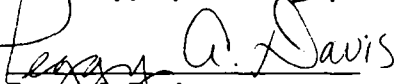
Approved for Consideration:


Sean Murphy
Chief Purchasing Officer

Approved:


Arne Duncan
Chief Executive Officer *by APAD*

Within Appropriation: *DS*


Peggy A. Davis
Chief of Staff

Approved as to legal form: *PA*


Ruth Moscovitch
General Counsel