

**APPROVE ENTERING INTO AN AGREEMENT WITH COLLEGE SUMMIT, INC.,
FOR CONSULTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with College Summit, Inc., to provide consulting services to the Office of High School Development at a cost not to exceed \$153,370. Consultant was selected on a non-competitive basis because of its unique qualifications to provide college enrollment outreach and assistance programs to students. A written agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this board report. Information pertinent to this agreement is stated below.

Specification Number: 03-250142

CONSULTANT: College Summit, Inc. 2600 Virginia Ave., NW Suite 303 Washington, DC 20037 Phone: 202-965-1222 Local phone: 312-917-8350 Contact Person: Obiora Menkiti Vendor No: 24456	USER: Office of High School Development 125 S. Clark Chicago, Illinois 60603 Phone: 773-553-3540 Contact Person: Wilfredo Ortiz
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TERM: The term of this agreement shall commence on July 1, 2003 and shall end June 30, 2004. The agreement shall have two (2) options to renew for periods of one (1) year each. The cost of each renewal period will be negotiated at the time of such renewal based on the number of schools served.

SCOPE OF SERVICES: Consultant will provide its College Summit program to 1,100 students in 19 high schools. Consultant will provide: Tier I services to 135 students in 13 schools (Collins, Farragut, Lindblom, Phillips, Lincoln Park, Hyde Park, Kenwood, Fenger, Mather, Best Practice, Senn, John Hope and Austin); Tier II services on a limited trial basis to 325 students in 4 schools (Gage Park, Bogan, Jones, Morgan Park); and Tier II services on a comprehensive basis to 640 students in 2 schools (Amundsen, Kennedy).

At Tier I service schools, Consultant will target select academic mid-tier students (average GPA 2.8), and provide a summer workshop and one-on-one college application counseling during senior year. At Tier II schools, consultant will offer all Tier I services, but also include an academic year curriculum to participating seniors (note that Amundsen and Kennedy are comprehensive and thereby all seniors receive consultant's services). At Tier II service schools, Consultant will provide additional curriculum materials (*Consultant's Senior Year Curriculum* taught during weekly senior advisory classes), more professional development, mentoring and curriculum coordination for teachers and counselors by Consultant's staff, and additional technical support and guidance for students, teachers and counselors (Consultant's proprietary internet application CSNet).

Under its contract, Consultant will provide during the summer six 4-day college application workshops to 300 juniors. 165 of these juniors from Tier II schools will receive peer training for the fall rollout of Consultant's *Senior Year Curriculum*. The remaining 800 students will not attend workshops, but will receive the *Senior Year Curriculum* program during senior advisory periods, including curriculum materials and access to CSNet. Consultant will provide up to 60 CPS teachers with professional development training and the *Senior Year Curriculum* resource materials.

DELIVERABLES: Consultant will provide six 4-day college application workshops hosted by the following colleges/universities: North Park University, Elmhurst College, Quincy University, Illinois Wesleyan University, University of Chicago and DePaul University. Consultant will provide each teacher with a copy of the *Senior Year Curriculum* resource materials and CSNet access. Participating seniors in Tier II schools will receive curriculum materials, access to CSNet. All students will receive one-on-one college counseling. Consultant shall provide written reports on student and teacher participation at each

school. In addition, with the help of the Office of High School Development and according to contract terms, Consultant will provide the college enrollment data for all student participants.

OUTCOMES: For Tier I schools, Consultant's services will result in at least 75% of participating students who graduate from high school enrolling in college (nearly double the current rate for low-income high school graduates), and 75% staying in college (likely many times higher than the current persistence rate). For Tier II schools, Consultant's services will result in a boost to college enrollment of 10% (from agreed baseline rates per school) by 2005.

COMPENSATION: Consultant shall be paid in three payments upon invoicing at a rate of \$53,370 for the 17 schools who receive the base program and the trial expanded program and at a rate of \$100,000 for the 2 schools receiving the Tier II comprehensive program, with total compensation not to exceed \$153,370. \$53,370 is payable June 30, 2003, \$75,000 is payable August 30, 2003 and \$25,000 is payable June 1, 2004.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Officer of High School Development to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: The M/WBE goals for this contract include: 35% total MBE, 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE.

However, the Waiver Review Committee recommends that a *partial* waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because the contract scope is not further divisible.

The vendor has, however, identified and scheduled the following firms and percentages:

Total MBE 18%

M H Johnson & Associates 1918 S. Michigan Ave., Suite 302 Chicago, IL 60616	\$27,606.00	18%
	certified until April 30, 2004	

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Office of High School Development:	\$153,370	Fiscal Year: 2003 & 2004
Budget Classification:	0470-210-000-1720-5410	\$53,370 Fiscal Year: 2003
	0470-210-000-1720-5410	\$100,000 Fiscal Year: 2004

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1 the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.


Ethics – The Board’s Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

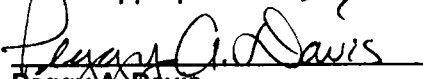
Approved for Consideration:


Sean Murphy
Chief Purchasing Officer


Approved:


Arne Duncan
Chief Executive Officer

With in Appropriation:


Peggy A. Davis
Chief of Staff

Approved as to legal form:


Ruth Moscovitch
General Counsel