

**APPROVE THE RENEWAL OF THE EXISTING AGREEMENT
WITH CARNOW, CONIBEAR & ASSOC., LTD. FOR CONSULTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve the renewal of the existing agreement with Carnow, Conibear & Assoc., LTD. to provide consulting services to the Department of Human Resources Bureau of Employee Health Services for an additional two month period at a cost not exceed \$15,000.00. A written renewal agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant during the renewal period prior to the execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification No. - 02-250142

CONSULTANT: Carnow, Conibear & Assoc., Ltd.
333 West Wacker Drive, Suite 1400
Chicago, IL 60606
Dr. Shirley Conibear, M.D., M.P.H.
(312) 782-4486 ext. 342
Vendor # 36789

USER: Department of Human Resources
Bureau of Employee Health Services
125 S. Clark St.
Chicago, IL 60603
Wendy Haas (773) 553-1185

ORIGINAL AGREEMENT: The original agreement (authorized by Board Report 02-0828-PR22, as amended by Board Report 03-0423-RP11), in the amount of \$130,000.00, is for a term commencing August 1, 2003 and ending July 31, 2003, with the Board having (3) three options to renew for one year periods, with the cost of each renewal not to exceed \$130,000.00. The original agreement was awarded on a non- competitive basis.

OPTION PERIOD: This agreement is being renewed for a two-month period commencing August 1, 2003 and ending September 30, 2003. This short renewal period is needed to continue these services until a new vendor is selected pursuant to a duly advertised Request for Proposals.

SCOPE OF SERVICES: Consultant shall continue to provide administrative and consulting services for the Bloodborne Pathogens program. Services include provision of annual employee training; administer Hepatitis B vaccines to eligible employees and provide documentation and reporting of same activity to Employee Health Services. Consultant shall also continue to perform the following services: perform 25 on site visits to CPS schools to audit the current CPS Bloodborne Pathogens Exposure Control Plan and submit to the Bureau of Employee Health Services summary with recommendations and provide an annual review of the CPS Bloodborne Pathogens Exposure Control Plan, with written revisions and summaries, and submit recommendations to the Bureau of Employee Health Services.

DELIVERABLES: Consultant shall submit audit reports of 25 school sites prepare a revised CPS Bloodborne Pathogens Exposure Control Plan with written revisions, summaries and recommendations. The revised plan shall be available on or before February 18, 2004 for distribution to all schools. Consultant will develop a "best medical practices" program for dealing with students exposed to potentially infectious material. Consultant will develop a plan and procedures for pre-placement training and vaccination of CPS new hires and implement it. Consultant shall provide training in accordance with the ECP to all employees who are identified as potentially at risk to be occupationally exposed; make available and administer Hepatitis B vaccinations and profile program and arrange handling of regulated medical waste disposal.

OUTCOMES: Consultant's services will result in the Chicago Public Schools complying with the Bloodborne Pathogens Standard, which is a regulation of the Federal Occupational Safety and Health Administration and The Illinois Department of Labor.

COMPENSATION: Consultant shall be paid based on hourly rates set forth in the agreement, with invoices being submitted monthly, along with monthly training records with total compensation not to exceed \$15,000.00.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Human Resources Officer to execute all ancillary documents required to administer or effectuate this option agreement.

AFFIRMATIVE ACTION: The M/WBE goals for this contract include: 35% total MBE, 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE.

However, the Waiver Review Committee recommends that a partial waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because the vendor has demonstrated reasonable good faith efforts.

The vendor has, however, identified and scheduled the following firms and percentages:

Total MBE 26%

Total 22% African American

Agnes Lattimer 1700 E. 56 th St., Apt. 3709 Chicago, IL 60637	\$28,600.00	22%
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Total 4% Asian

Apex Courier 1945 S. Halsted, #204 Chicago, IL 60608	\$2,600.00	2%
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HO Printers 200 N. LaSalle St. Chicago, IL 60606	\$2,600.00	2%
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Total WBE 74%

Carnow, Conibear 33 W. Wacker Dr., Ste. 1400 Chicago, IL 60606	\$96,200.00	74%
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LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Department of Human Resources: \$15,000.00	Fiscal Year: 2003
Budget Classification: 0710-210-000-3420-5410	Source of Funds: General Funds

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board member during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.


Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:


Sean P. Murphy
Chief Purchasing Officer

Approved:


Arne Duncan
Chief Executive Officer

Within Appropriation: *D7*


Peggy A. Davis
Chief of Staff

Approved as to legal form: *HW*


Ruth Moscovitch
General Counsel