

June 25, 2003

**APPROVE PAYMENT TO THE MERIT SCHOOL OF MUSIC  
FOR CONSULTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve payment to The Merit School of Music for consulting services rendered to the Graeme Stewart Elementary School in the amount of \$5,836.00. Consultant has received partial payment for these services in the amount of \$24,999.00. These services were obtained without prior Board approval and all services have been completed. Consultant was selected on a non-competitive basis because of its expertise in providing instrumental music education to children. Information pertinent to this matter is stated below.

**Specification No.:** 03-250109

**CONSULTANT:** The Merit School of Music  
47 West Polk Street, Suite M-4  
Chicago, Illinois 60605i Vendor # 33278  
Vendor # 33278  
(312) 768-9428

**USER:** Graeme Stewart Elementary School  
4525 North Kenmore Avenue  
Chicago, IL 60605  
Patricia A. Turner, Principal  
(773) 534-2640

**TERM:** These services were rendered from January 13, 2003 to June 23, 2003.

**SCOPE OF SERVICES:** Consultant will provide instrumental music education to students in Kindergarten to Grade 5 participating in the Project CANAL after school program.

**DELIVERABLES:** Consultant provided instrumental music instruction for 20 weeks, including instruments, teaching supplies, sheet music, and music stands.

**OUTCOMES:** Consultant's services resulted increased in student, parent and staff participation in Project CANAL activities, and students developed musical skills by learning to play an instrument.

**COMPENSATION:** Consultant shall be paid as follows: The lump sum payment of \$5, 836.00.

**AFFIRMATIVE ACTION:** M/WBE participation is precluded due to completed services.

**LSC REVIEW:** This action was approved by the LSC for Graeme Stewart Elementary School on March 12, 2003.

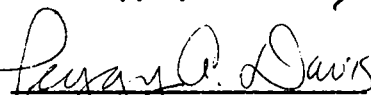
**FINANCIAL:** Charge to Graeme Stewart Elementary School: \$5,836.00      Fiscal Year: 2003  
Budget Classification: 6040-239-899-7975-5420      Source of Funds: Project CANAL

Consultant has received payment of \$24,999.00.  
Purchase Order Number: 545853

**Approved for Consideration:**

  
Sean P. Murphy  
Chief Purchasing Officer


**Within Appropriation:** 

  
Peggy A. Davis  
Chief of Staff

**Approved:**

  
Arne Duncan  
Chief Executive Officer

**Approved as to legal form:** 

  
Ruth M. Moscovitch  
General Counsel