

**APPROVE ENTERING INTO AN AGREEMENT WITH
ADVANCE COMPUTER TECHNICAL GROUP FOR HELP DESK AND BREAK-FIX SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Advance Computer Technical Group to provide school help desk and break-fix services and LAN/WAN support to the Office of Technology Services at a cost not to exceed \$500,000.00. Consultant was selected on a non-competitive basis because their expertise on computer network and LAN/WAN support services. A written agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant prior to the execution of the agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within ninety (90) days of the date of this Board Report. Information pertinent to this agreement is stated below.

SPECIFICATION NO.:

CONSULTANT: Advance Computer Technical Group
805 West Randolph, Suite 202
Chicago, Illinois 60607
Contact: Steven Matthews, President/CEO
Telephone No. (312) 738-2284
Vendor No. 27956

USER: Office of Technology Services
125 South Clark Street
Chicago, Illinois 60603
Contact: Robert W. Runcie, Chief Information Officer
Steve Dorner, Deputy Chief Technology Officer
Telephone No. 773-553-1300

Education to Careers
125 South Clark Street
Chicago, Illinois 60603
Contact: Jill Wine-Banks, Chief, Educations to Careers
Charles DiMartino, Director, Educations to Careers - Operations
Telephone No. 773-553-2460

TERM: The term of this agreement shall commence on September 2, 2003 and shall end June 30, 2004. The agreement shall have three (3) options to renew for periods of one (1) year at a cost to be negotiated at the time of renewal.

EARLY TERMINATION RIGHT: Either party shall have the right to terminate this Agreement upon thirty (30) days written notice.

SCOPE OF SERVICES: Consultant will provide computer support services, including all instructional personal computers located at all high school locations. Consultant will perform all end-to-end services involved in troubleshooting problems regardless if they are hardware, software, operating system, network or wiring related as a comprehensive set of deliverables, including, but not limited to:

- Provide a site survey for all locations
- Upgrade or replace existing work stations
- Establish connectivity to the instructional network
- Resolve equipment failures
- Provide support services related to the installation, configuration, troubleshooting and swap-out of instructional network components
- Provide desk-side software support

- Provide project coordination services
- Provide dispatch services

DELIVERABLES: Consultant shall provide total computer equipment support for the Board's LAN/WAN. In support of the services rendered, Consultant shall provide the following:

- A site survey for all locations
- Daily job ticket queue status report
- Daily job ticket assignment report
- Monthly desktop and network report
- Bi-weekly status report
- Knowledge transfer and technical cross training for existing support staff & ETC/Tech coordinators
- Sponsor an internship program
- Desktop computers connectivity to SMS

OUTCOMES: Consultant's services shall result in the Board receiving quality instructional computer equipment support for its LAN/WAN.

COMPENSATION Consultant shall be paid as follows: Upon invoicing, a total amount not to exceed the sum of \$500,000.00.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Information Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: This contract is in full compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan). The M/WBE participation goals for this contract include: 35% total MBE, 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE.

The Vendor has identified and scheduled the following firms and percentages:

Total 83% African American: Advanced Computer Technical Group (ACTG) 805 W. Randolph, Suite 200 Chicago, Illinois 60607	\$415,000.00 / 83% certified until 07/31/2007
Total 10% Hispanic: Quantum Crossing 455 N. Cityfront Plaza Drive, Suite 3100 Chicago, Illinois 60611	\$50,000.00 / 10% certified until 10/31/2007
Total 2% Asian: Electrical Power & Systems 5959 W. 115 th Street Alsip, Illinois 60803	\$10,000.00 / 2% certified until 08/31/2007
Total 5% WBE: Sentient Consulting Services 4514 S. Oakenwald Ave. Chicago, Illinois 60653	\$12,500.00 / 2.5% certified until 03/31/2008
RL Canning 1670 North Claremont, Suite 304 Chicago, Illinois 60647	\$12,500.00 / 2.5% certified until 03/31/2007

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to the following departments: \$500,000.00 FY '04
Office of Technology Services: \$300,000.00

Budget Classification: 0960-210-000-1113-5410 FY '04

Education-To-Careers: \$200,000.00

Budget Classification: 0960-210-801-2875-5410 FY '04

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

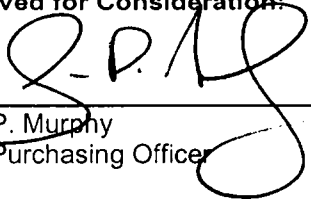
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time shall be incorporated into and made a part of the agreement.


Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:




Sean P. Murphy
Chief Purchasing Officer

Approved:



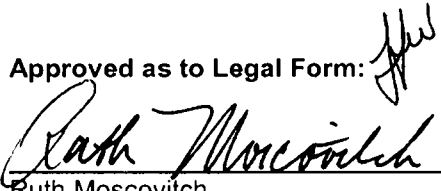
Arne Duncan
Chief Executive Officer

Within Appropriation:



Peggy A. Davis
Chief of Staff

Approved as to Legal Form:



Ruth Moscovitch
General Counsel