

**APPROVE ENTERING INTO AN AGREEMENT WITH SUCCEED CONSULTING GROUP
FOR CONSULTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with SUCCEED Consulting, Inc. to provide consulting services to the Office of Professional Development at a cost not to exceed \$68,820. Consultant was selected on a non-competitive basis because of its expertise in program evaluation services and previous work in the Chicago Public Schools. A written agreement for consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification No.: 03-250148

CONSULTANT: SUCCEED Consulting, Inc.
10312 S. Claremont Ave, Chicago, IL 60643
(773) 238-2224
Vendor # 30151
Ruanda Garth McCullough, Ph.D.

USER: Office of Professional Development
Chicago Public Schools
5th Floor
Dr. Al Bertani

TERM: The term of this agreement shall commence upon execution of the agreement and shall end five (5) months thereafter.

EARLY TERMINATION RIGHT: The Board shall have the right to terminate this agreement with 30 days notice.

SCOPE OF SERVICES: Consultant shall provide program evaluation services for two programs- Chicago Reading Initiative and Golden Teachers Program. These services will include an assessment as to how and whether the program components and offerings meet the program objectives and the needs of the stakeholders. The content, structure, and coherence of the professional development initiatives will be explored to determine whether the support mechanisms are viable and in line with program goals and objectives. All of the organizational units of each program will be involved. Sample selection for the evaluation will also consider region, area, and school performance in order to explore the range of experiences in the system. The evaluation for the Chicago Reading Initiative will include interviews with 24 reading coaches, 10 focus groups with reading specialists, 10 interviews with building principals and program personnel, and surveys for 232 specialists.

For the Golden Teachers program, the evaluation will include focus group interviews with 20 mentors and 20 teachers, individual interviews with building principals and program personnel, and surveys for 300 mentors, 600 first year teachers, and 200 principals. Focus group interviews include 8-12 individuals. The tasks for both evaluations include researching the program, goals and structure, coordinating with schools, protocol development, data collection, data entry, transcription, analysis and reporting.

DELIVERABLES: 1) Final Report for CRI – executive summary, key findings and recommendations for action
2) Final Report for Golden Teachers Program – executive summary, key findings and recommendations for action.

OUTCOMES: The anticipated outcomes from both evaluations include: baseline data for new programs, recommendations for future planning, and insight into the field experiences of the stakeholders and participants that will be used in future strategic planning

COMPENSATION: Consultant shall be paid as follows: Four equal monthly payments of \$17,205 beginning one month after the agreement is signed, not to exceed the sum of \$68,820.

REIMBURSABLE EXPENSES: The total compensation amount reflected herein is inclusive of all reimbursable expenses.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: This contract is in *full* compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE) because the prime is an independent consultant (100% African American).

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to: the Office of Professional Development & the Chief Education Office- \$ 68,820.00
Budget Classification: 0320-280-432-2435-5410 \$ 20,292.00 FY: 2003
0105-210-000-7873-5410 \$ 48,528.00

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

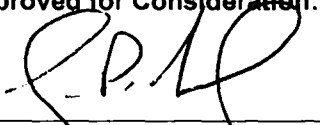
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

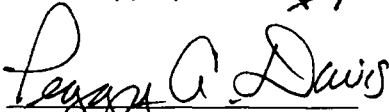
Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:


Sean P. Murphy
Chief Purchasing Officer

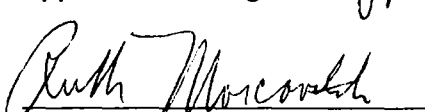
Within Appropriation:


Peggy A. Davis
Chief of Staff

Approved:


Arne Duncan
Chief Executive Officer

Approved as to legal form:


Ruth Moscovitch
General Counsel