

**APPROVE ENTERING INTO AN AGREEMENT
WITH BLUE PLATE FOR THE PURCHASE OF CATERING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Blue Plate Catering, Inc. for the purchase of catering services for the Office of Professional Development at the 2003 Annual Professional Development Workshop (APDW) at a cost not to exceed \$58,000. Vendor was selected on a non-competitive basis because they are the exclusive caterer for the Chicago Symphony Center, site of the APDW. A written agreement for these services is currently being negotiated. No services shall be provided by the Vendor and no payment shall be made to the Vendor prior to the execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 60 days of the date of this Board Report. Information pertinent to this option is stated below.

VENDOR:

Blue Plate Catering, Inc.
Chicago Symphony Center
220 South Michigan Avenue
Chicago, IL 60604
Contact: Mike Nelson
(312)294-3622
Vendor # 29076

USER:

Office of Professional Development
125 S. Clark Street – 12th floor
Contact: Katherine Martinez
773/553-2735

DATE OF EVENT: This agreement is for an event which is to occur on August 15, 2003.

SCOPE OF SERVICES: Blue Plate will provide the complete food service, including continental breakfast, coffee service at breaks and box lunches to the approximate 2,000 principals and administrators participating in the 2003 Annual Professional Development Workshop that will be hosted at the Chicago Symphony Center.

COMPENSATION: Blue Plate will be paid a per person fee for the breakfast, coffee, and lunch service based on the number of attendees, total not to exceed \$58,000.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: The M/WBE goals for this contract include: 35% total MBE, 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE.

However the Waiver Review Committee recommends that a *full* waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because the contract scope is not further divisible.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Office of Professional Development: \$58,000
Budget Classification: 0300-239-699-1010-5540

Fiscal Year: FY04
Source of Funds: Title II

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

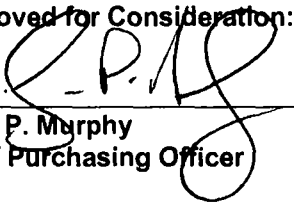
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board member during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board’s Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board’s Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



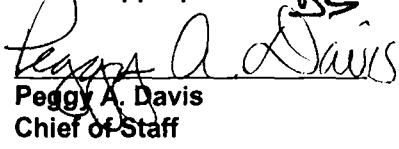
Sean P. Murphy
Chief Purchasing Officer

Approved:



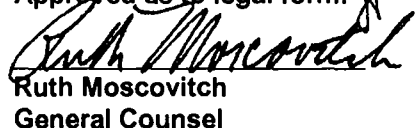
Arne Duncan
Chief Executive Officer

Within Appropriation:



Peggy A. Davis
Chief of Staff

Approved as to legal form:



Ruth Moscovitch
General Counsel