# APPROVE THE RENEWAL OF THE AGREEMENTS WITH VARIOUS CONSULTANTS FOR TUTORING/MENTORING SERVICES

### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve the renewal of the agreements with various consultants listed below to provide tutoring/mentoring services to the Office of Schools and Regions at a cost for the renewal period not to exceed \$525,000.00 in aggregate. A written document exercising this renewal for each consultant is currently being negotiated. No payment shall be made to any Consultant during the renewal period prior to the execution of the Consultant's written renewal document. The authority granted herein shall automatically rescind as to each Consultant in the event a written renewal document is not executed by such Consultant within 90 days of the date of this Board Report. Information pertinent to these agreements is stated below.

Specification No.: 00-250809

## **CONSULTANT:**

1. The Blue Gargoyle Youth Services Center

Vendor No.: 24430 5655 S. University Avenue Chicago, Illinois 60637 Contact Person: Patricia Flax Phone: (773) 955-4108 Contract Amount: \$30,000,00

3. Chicago Urban League Vendor No.: 11750 4510 S. Michigan

Chicago, Illinois 60653

Contact Person: Annette Kelly Phone: (773) 451-3511

Contract Amount: \$15,000.00

5. Developing Communities, In Vendor No.: 26839

212 E. 95<sup>th</sup> Street Chicago, Illinois 60619

Contact Person: Debra A. Strickland

Phone: (773) 928-2500 Contract Amount: \$20,000.00

7. Illinois Council for College Attendance

Vendor No.: 29093

28 E. Jackson, 10<sup>th</sup> Floor, Box I-203 Contact Person: Anna Lowe, ED.D.

Chicago, Illinois 60604 Phone: (312) 421-2949 Contract Amount: \$15,000.00

9. Jewish Council for Youth Services

Vendor No.: 29220

100 LaSalle Street, Suite 400

Chicago, Illinois 60602

Contact Person: Susan Rochlis

Phone: (312) 726-8891

Contract Amount: \$25,000.00

2. Chicago Commons Innovative Human Services

Vendor No.: 45713

3645 W. Chicago Avenue, Suite 2E Chicago, Illinois 60651-3934 Contact Person: Doris Brown Phone: (773) 638-5600 X4638 Contract Amount: \$10,000.00

DePaul University
Vendor No.: 24141
2320 N. Kenmore Avenue
Chicago, Illinois 60614

Contact Person: Dr. Dolores Eder

Phone: (773) 325-7748 Contract Amount: \$35,000.00

6. Firman Community Services

Vendor No.: 23710 144 W. 47<sup>th</sup> Street Chicago, Illinois 60609

Contact Person: Marquerite Young

Phone: (773) 373-3602 Contract Amount: \$25,000.00

8. Inner Vision

Vendor No.: 29423

1212 S. Michigan Avenue, Suite 1512

Chicago, Illinois 60605

Contact Person: Dwayne Bryant

Phone: (312) 986-0771 Contract Amount: \$20,000.00

10. Life Directions, Inc. Chicago

Vendor No.: 15829 2189 W. Bowler Chicago, Illinois 60612

Contact Person: Tom Howard

Phone: (773) 265-5830 Contract Amount: \$55,000.00 2

11. Lutheran Child & Family Services of Illinois 12. Metropolitan Family Services

Vendor No.: 29242 6127 S. University Avenue Chicago, Illinois 60637 Contact Person: Edward Ivory Phone: (773) 753-0600

Contract Amount: \$20,000.00

13. Midtown Educational Foundation

Vendor No.: 24472 718 S. Loomis Street Chicago, Illinois 60607

Contact Person: Jody W. Madler

Phone: (312) 738-8302 Contract Amount: \$20,000.00

15. One Church One School Vendor No.: 25800 7841 S. Wabash Avenue Chicago, Illinois 60619

Contact Person: Phedonia Johnson

Phone: (773) 651-0071 Contract Amount: \$35,000.00

17. Working in the Schools Vendor No.: 24125 150 E. Huron, Suite 900 Chicago, Illinois 60611

Contact Person: Mary Ellen Guest

Phone: (312) 751-9487 Contract Amount: \$80,000.00

## **USER:**

Office of Schools and Regions 125 S. Clark Street, 10<sup>th</sup> Floor Chicago, Illinois 60603

Contact Person: William McGowan

Phone No.: (773) 553-2150

Vendor No.: 46701 235 E. 103<sup>rd</sup> Street Chicago, Illinois 60652

Contact Person: Audrena Spence

Phone: (773) 371-3600 Contract Amount: \$25,000.00

14. New Hope Community Service Center

Vendor No.: 29032 2701 W. 79<sup>th</sup> Street Chicago, Illinois 60652

Contact Person: Brenda Golden

Phone: (773) 737-9555 Contract Amount: \$15,000.00

16. Time Dollar Institute Vendor No.: 24030 9740 S. Winston Avenue Chicago, Illinois 60643

Contact Person: Calvin L. Pearce

Phone: (773) 233-4442 Contract Amount: \$80,000.00

ORIGINAL AGREEMENTS: The original consulting agreements (authorized by Board Report 01-0822-PR30) are for a term beginning on the date of signature for each agreement and ending June 30, 2002. The original agreements were extended for a term commencing July 1, 2002 and ending June 30, 2003 (authorized by Board Report 02-0925-PR30). The original agreements were awarded pursuant to the duly advertised request for proposals (Specification No: 00-0250809).

RENEWAL PERIOD: Each agreement shall be renewed for a term commencing September 1, 2003, and ending August 31, 2004. The parties acknowledge that no services are required and no services will be paid during the period of July 1, 2003 to August 31, 2003; therefore, the renewal term shall be effective September 1, 2003.

SCOPE OF SERVICES: Each Consultant shall continue to provide tutoring and/or mentoring services to elementary and high school Chicago Public Schools (CPS) students, as follows.

# **Tutoring Services**

- Recruit and train volunteers to provide instructional support that is tied to the (CPS) curriculum. 1.
- Provide one-to-one small group site based tutoring services to elementary and/or high school 2. students, preferably at a CPS facility or school. Small groups shall not exceed a tutor: tutee ratio of 1:5.

- 3. Provide an organized support system for the 10,000 Tutors Program that insures professional planning, linkages with the tutee's classroom curriculum, ongoing supervision of the tutoring program; and a structured assessment and evaluation process.
- 4. Provide a minimum of 4 hours per week of tutoring before or after school, or at a time other than the regularly scheduled instruction time on Monday through Thursday, or in such instances where permissible, on Saturday. (Saturday schedules must be pre-approved in writing by the principal of the school where the program will be held.

## **Mentoring Services**

- 1. Recruit and train volunteers to mentor CPS students.
- 2. Provide one-to-one or small group site based mentoring to elementary and/or high school students at a CPS facility or school. Peer mentoring shall be one-to-one. Cross age mentoring with adult mentors shall be a mentor: mentee ratio of 1:2.
- 3. Provide an organized support system for the mentoring program that insures professional planning, linkages with the mentee's classroom teacher, on-going supervision of the mentoring program, and a structured assessment and evaluation process.

#### **Tutoring & Mentoring Services**

- 1. Identify a minimum of five (5) schools where tutoring/mentoring services will be provided.
- 2. The program shall include a minimum of 30 tutors.
- 3. The tutoring or mentoring program must service a minimum of 30 students.

**DELIVERABLES:** Consultants will continue to (1) attend orientation, and update meetings as required by the Office of Schools and Regions; (2) maintain accurate records of the names, identification numbers, grade levels, dates of entry and exit from the tutoring and/or mentoring program, and the school of the Chicago Public School students who are being serviced by the tutoring and/or mentoring program; (3) survey students and parents of those participating in the mentor programs in order to determine benefits and satisfaction with the program, and (4) submit a monthly project status report and a year-end report as required by the Office of Schools and Regions.

**OUTCOMES:** Consultants' services shall result in (1) Improved students' academic performance in school in reading and mathematics as measured by the Iowa Tests of Basic Skills (ITBS) or Test of Achievement and Proficiency (TAP), and (2) Improved students' education and career goals as demonstrated by improved attendance at school and/or improved grades on the students' report cards.

**COMPENSATION:** Consultants shall be paid as invoices are submitted and verified on a quarterly basis, not to exceed the sums indicated for each consultant above, with the aggregate cost not exceed \$525,000.00

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written renewal agreements. Authorize the President and Secretary to execute the agreements.

**AFFIRMATIVE ACTION:** Vendors agree to comply with and be bound by the provisions of the Revised Remedial plan for Minority and Women Business enterprise Economic participation (M/WBE Plan).

LSC REVIEW: Not applicable to this report.

FINANCIAL: Charge to Schools and Regions: \$525,000.00 Fiscal Year: 2003-2004

Budget Classification: 0953-210-752-7090-5410 Source of Funds: General 210

## **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the previsions of 105 ILCS 5/34-21.3 which restricts the employment of or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0927-RU3), as amended from time to time shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time shall be incorporated into and made a part of the agreement.

Approved for Consideration:

Approved:

SEANLP. MURPHY

Chief Purchasing Officer

Chief Executive Officer

Within Appropriation:

PEGGY A. DAV

Approved as to Legal Form:

**RUTH M. MOSCOVITCH** 

General Counsel