

**APPROVE ENTERING INTO AN AGREEMENT WITH SAMUEL PAUL WHALEN  
FOR CONSULTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with Samuel Paul Whalen to provide consulting services to Office of After School & Community School Programs/21<sup>st</sup> Century Community Learning Centers at a cost not to exceed \$287,185. Consultant was selected on a non-competitive basis because of his prior working relationship with Polk Brothers Full-Service School Initiative and varying history with community school initiatives. A written agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**Specification:** 03-250192

**CONSULTANT:** Samuel Paul Whalen  
140 Harrison St., Apt. 3E  
Oak Park, IL 60304  
1-708-386-6580  
Vendor #: 39303

**USER:** Office of After School & Community School Programs/  
21<sup>st</sup> Century Community Learning Centers  
125 South Clark Street, 5<sup>th</sup> Floor  
Chicago, IL. 60603  
Contact Person: Tawa Jogunosimi  
(773) 553-3576

**TERM:** The term of this agreement shall commence on August 27, 2003 and shall end February 27, 2004. This agreement shall have four (4) options to renew for one-year periods. The cost for each renewal shall not exceed \$287,185.

**EARLY TERMINATION RIGHT:** The Board shall have the right to terminate this agreement upon 30 days notice.

**SCOPE OF SERVICES:** The consultant will render the following services:

- Design an evaluation study for the Campaign to Extend Community Schools in Chicago (CECSC) and submit it for approval to the Board
- Undertake the study specified for the first year of evaluation activities in the evaluation design, including the following elements:
  - A process and implementation study of the planning and early implementation phases of CECSC in the 20 schools that comprise the first cohort (2003-2004), including surveys and interviews with principals, lead agency representatives, resource coordinators, and planning committee members
  - A study of the characteristics of after school program participants, and in particular, a comparison of the academic, personal, and family characteristics of students who come to after school programs, and students who do not participate
  - Development of after school program student participation database, on the basis of the implementation of the after school program data collection software currently being piloted by CPS
  - Develop information about adult program participants, particularly parents
  - Database of information about academic outcomes for schools at the aggregate/school-level, as well as comparative study of the academic achievement of after school participants and non-participants

- Work with CPS schools and technical support providers to provide each CECSC schools with information pertinent to program planning and improvement, on an annual basis
- Produce research reports for CPS that are useful to the on-going development of CECSC
- Work with CPS staff to disseminate research information to relevant stakeholder audiences.

**DELIVERABLES:** Consultant shall deliver the following:

- An evaluation design document, specifying research objectives, activities, and a timetable for deliverables
- A three-month update on the progress of evaluation activities
- A report of six-month's activities and preliminary findings from the study of CECSC implementation
- Brief research reports for each of 20 schools that participate in the six-month study, developed in collaboration with the Technical Assistance providers.

**OUTCOMES:** Consultant's services shall result in the Board receiving an evaluation product which will inform CPS about the accomplishments and challenges of implementing the CECSC model in the 20 first year schools, provide a roadmap for subsequent years of evaluation as CECSC continues toward scale, and provide individual schools with a common data resource for improving and planning programs.

**COMPENSATION:** Consultant shall be paid as follows: at agreed upon deliverables as identified in the contract.

**REIMBURSABLE EXPENSES:** None

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement.

**AFFIRMATIVE ACTION:** The vendor for this contract is an independent consultant (100% Non-Minority).

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to: Office of After School & Community Programs: \$287,185  
 Fiscal Year: 2003 – 2004  
 Budget Classification: 0440-239-311-8650-5410  
 Source of Funds: Title IV – 21<sup>st</sup> Community Learning Centers Program –  
 Office of After School & Community School Programs

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

Sean P Murphy/Hc  
Sean P Murphy  
Chief Purchasing Officer

Approved:

Arne Duncan  
Arne Duncan  
Chief Executive Officer *by PAD*

Within Appropriation:

Peggy A Davis/Hc  
Peggy A. Davis  
Chief of Staff

Approved as to legal form: *HW*

Ruth Moscovitch  
Ruth Moscovitch  
General Counsel