

**APPROVE ENTERING INTO AN AGREEMENT WITH YASMIN QUIROZ
FOR CONSULTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Yasmin Quiroz to provide consulting services to the Department of Funded Programs regarding the administration of No Child Left Behind (NCLB) funded programs for non-public schools at a cost not to exceed \$30,000. Consultant was selected on a non-competitive basis due to her extensive experience with the financial and administrative systems utilized in non-public schools. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

CONSULTANT: Yasmin Quiroz
8614 S. Marquette
Chicago, Illinois
60617
773-221-1448
Vendor # 37388

USER: Department of Funded Programs
125 S. Clark, 9th Floor
Kayleen Irizarry
773-553-4075

TERM: The term of this agreement shall commence on the date the agreement is signed and shall end August 31, 2004. This agreement shall have two options to renew for periods of one year each subject to Board approval. The cost for each renewal term shall not exceed \$30,000.

EARLY TERMINATION RIGHT: The Board shall have the right to terminate this agreement for any or no reason upon 30 days notice to Consultant.

SCOPE OF SERVICES: Consultant shall maintain files and records, as well as provide assistance to NCLB non-public schools with fiscal compliance. Consultant will assist the NCLB Director of Funded Programs to: 1) facilitate work related to budget, purchasing and invoicing; 2) collect and maintain data for monthly fiscal reports; and 3) coordinate and facilitate communication between the Chicago Public Schools, entitlement schools, and vendors.

DELIVERABLES: Consultant will provide a monthly status report to the NCLB Director of Funded Programs. The status report will include a contact log detailing technical assistance given to non-public schools and a summary of requisitions and invoices processed.

OUTCOMES: Consultant's services shall result in more efficient fiscal management of NCLB Title I funds in participating non-public schools.

COMPENSATION: Consultant shall be paid as follows: equal monthly payments not to exceed the sum of \$30,000.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the NCLB Director of Funded Programs to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: This contract is in full compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) because the prime is an independent consultant (100% Hispanic).

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Office of the Deputy Chief Education Officer: \$30,000

Fiscal Year: 2004
Budget Classification: 0310-210-000-1018-5410
Source of Funds: General Fund
Requisition #:

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

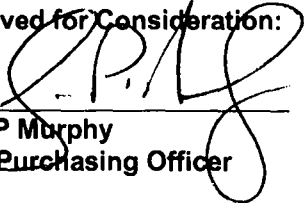
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board’s Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board’s Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



Sean P Murphy
Chief Purchasing Officer

Approved:



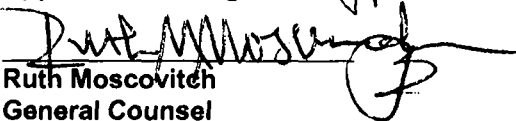
Arne Duncan
Chief Executive Officer

Within Appropriation:



Peggy A. Davis
Chief of Staff

Approved as to legal form:



Ruth Moscovitch
General Counsel