

**APPROVE ENTERING INTO AN AGREEMENT WITH MARY LEE CALIHAN  
FOR CONSULTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with Mary Lee Calihan to provide consulting services to the Department of Funded Programs regarding the administration of No Child Left Behind (NCLB) funded programs for non-public schools at a cost not to exceed \$60,000. Consultant was selected on a non-competitive basis due to her extensive experience with the financial and administrative systems utilized in non-public schools. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**CONSULTANT:** Mary Lee Calihan, Ed.D  
915 Pawnee Road  
Wilmette, IL 60091  
847-251-2832  
Vendor # 39411

**USER:** Department of Funded Programs  
125 S. Clark, 9<sup>th</sup> Floor  
Kayleen Irizarry  
773-553-4075

**TERM:** The term of this agreement shall commence on the date the agreement is signed and shall end August 31, 2004. This agreement shall have two options to renew for periods of one year each subject to Board approval. The cost for each renewal term shall not exceed \$60,000.

**EARLY TERMINATION RIGHT:** The Board shall have the right to terminate this agreement for any or no reason upon 30 days notice to Consultant.

**SCOPE OF SERVICES:** Consultant will provide training, technical assistance, and support services on educational programs and fiscal compliance for the NCLB non-public schools. Consultant will assist the NCLB Director of Funded Programs to: 1) Provide training to comply with educational program assessment and fiscal requirements as specified in the **No Child Left Behind Act of 2001**; 2) Prepare monthly fiscal reports; and 3) Coordinate and facilitate communication between the Chicago Public Schools, entitlement schools, and vendors.

**DELIVERABLES:** Consultant will provide a minimum of three monthly inservice training sessions on educational and fiscal requirements for non-public schools providing school administrators and teachers with the necessary skills, tools, and strategies to ensure compliance with NCLB mandates. Consultant will provide a monthly program status report to the NCLB Director of Funded Programs.

**OUTCOMES:** Consultant's services shall result in the development of a comprehensive Title I training program to enhance the participation of non-public schools in the NCLB programs.

**COMPENSATION:** Consultant shall be paid as follows: equal monthly payments not to exceed the sum of \$60,000.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the NCLB Director of Funded Programs to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** This contract is in full compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) because the prime is an independent consultant (100% Woman).

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to Office of the Deputy Chief Education Officer: \$60,000

Fiscal Year: 2004  
Budget Classification: 0310-210-000-1018-5410  
Source of Funds: General Fund  
Requisition #:

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

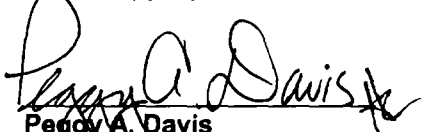
**Approved for Consideration:**

  
Seán P. Murphy  
Chief Purchasing Officer

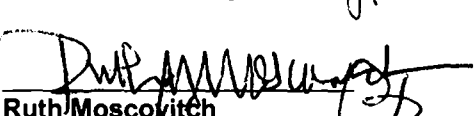
**Approved:**

  
Arne Duncan  
Chief Executive Officer

**Within Appropriation:**

  
Peggy A. Davis  
Chief of Staff

**Approved as to legal form:**

  
Ruth Moscovitch  
General Counsel