

**APPROVE ENTERING INTO AN AGREEMENT WITH O'KEMA LEWIS
FOR CONSULTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with O'Kema Lewis to provide consulting services to the Office of Community Relations at a cost not to exceed \$40,000. Consultant was selected on a non-competitive basis due to her extensive experience with the training of Local School Council Members and No Child Left Behind (NCLB) Title I parents. The consultant has provided past contractual services to various schools. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification Number: 03-250198

CONSULTANT: O'kema Lewis
7022 S. Chappel Avenue, 3rd Floor
Chicago, Il 60649
773-955-1741
Vendor # 34324

USER: Community Relations
125 S. Clark, 5th Floor
773-553-1400

TERM: The term of this agreement shall commence on the date the agreement is signed and shall end June 30, 2004. This agreement shall have one option to renew for the period of one year subject to Board approval. The cost for any renewal term shall not exceed \$40,000.

EARLY TERMINATION RIGHT: The Board shall have the right to terminate this agreement for any or no reason upon 30 days notice to Consultant.

SCOPE OF SERVICES: Consultant will provide training, technical assistance, and support services for the NCLB Title I parent involvement component. Consultant will assist the Officer of Community Relations to:
1) Provide information to parents and training workshops at schools; 2) Implement standards and strategies for NCLB Title I parental involvement; and 3) implement strategies to address the needs of NCLB Title I parents. The consultant will also serve as a liaison between the Director of Funded Programs and the community at large.

DELIVERABLES: Consultant will provide monthly training workshops (minimum of 12 schools per month) that provide parents with the necessary skills, tools, and strategies to enhance their participation in NCLB Title I programs and school governance. Consultant will provide monthly program status reports to the NCLB Director of Funded Programs.

OUTCOMES: Consultant's services shall assist in the development of a comprehensive training program to enhance the participation of parents of NCLB Title I students in the education of their children.

COMPENSATION: Consultant shall be paid as follows: equal monthly payments not to exceed the sum of \$40,000.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Officer of Community Relations to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: This contract is in *full* compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) because the prime is an independent consultant (100% African American).

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to the Office of Community Relations: \$40,000

Fiscal Year: 2004
Budget Classification: 0130-210--000-6050-5410
Source of Funds: General Funds
Requisition #:

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board’s Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

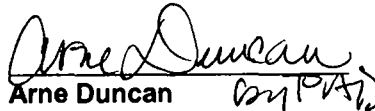
Ethics – The Board’s Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

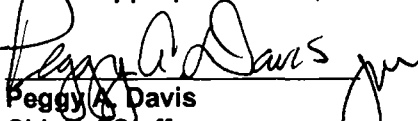
Approved for Consideration:


Sean P. Murphy
Chief Purchasing Officer

Approved:


Arne Duncan
Chief Executive Officer

Within Appropriation:


Peggy A. Davis
Chief of Staff

Approved as to legal form:


Ruth Moscovitch
General Counsel