

**AMEND BOARD REPORT 03-0527-PR01**  
**APPROVE ENTERING INTO AN AGREEMENT WITH ALL PRINTING & GRAPHICS, INC.**  
**FOR THE PURCHASE OF REPROGRAPHIC AND PRINTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with All Printing & Graphics, Inc. for the purchase of Reprographic and Printing services for the central office department, Area Instruction Offices and schools at an aggregate cost not to exceed \$6,000,000.00 for a period of twenty-four months. Vendor was selected pursuant to a duly advertised (Sheltered Market) RFP (Specification No. 01-250309). A written agreement for this vendor is currently being negotiated. No goods may be received and no payment shall be made to this Vendor prior to the execution of such vendor's written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed by the vendor within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

This Amended Board report is necessary to authorize vendor to occupy premises and to operate a copy center at the Board's Central Offices in order to provide printing and reprographic services pursuant to the Agreement. A written amendment to the Agreement is required. The authority granted herein shall automatically rescind in the event the amendment is not executed within 60 days of the date of this amended Board Report.

**SPECIFICATIONS NO.: 01-250309**

**VENDOR:** All Printing & Graphics, Inc.  
1812 West Roosevelt Road  
Broadview, Illinois 60155  
(708) 344-2524  
Vendor No. 29488

**USERS:** Central Office Departments, Area Instructional Offices and schools

**Contact Person:** Jackie Daly, Commodity Manager – 553-2274

**TERM:** The term of this agreement shall commence on the date the agreement is signed and shall end twenty-four (24) months thereafter. The agreement shall have three (3) options to renew for periods of one (1) year each. The cost of the agreement will be negotiated at the time of such renewal.

**EARLY TERMINATION RIGHT:** Thirty days written notice by the Board of Education.

**SCOPE OF SERVICES:** Vendor will provide printing and reprographic services as requested by central office departments, area instructional offices and schools. Vendor will work with staff on an as needed basis in designing, typesetting, proofreading, sequential numbering, printing, trimming, scoring, folding, collating, labeling, packaging, stitching, sewing, stapling, binding, drilling (3-8 hole), perforating, perfect binding, side stitching, saddle stitching, spiral binding, strapping, shrink wrapping, labeling, delivering and storing printed materials.

**PREMISES:** Vendor shall be granted the right to occupy, at no charge, approximately 400 square feet of space at the Board's Central Office building at 125 S. Clark. Utilities, maintenance and telephone services will also be provided to the vendor at no charge.

**DELIVERABLES:** Vendor will print, store and deliver copy printing/reprographic request to departments, area instructional offices and schools. Vendor will provide the Board with monthly reports on all purchases as more fully detailed in the written agreement.

**OUTCOMES:** Vendor's services will result in fixed prices for printing/reprographic services.

**COMPENSATION:** Vendor will provide services at the prices specified in the written agreement and shall be paid as periodic invoices are submitted; total compensation not to exceed \$6,000,000.00

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written Agreement and the amendment. Authorize the President and Secretary to execute the agreement and the amendment. Authorize the Chief Purchasing Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** This contract is in full compliance with the goals required by the Sheltered Market Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation.

The vendor has identified the following firms and percentages:

**TOTAL MBE% 94%**

**Total African American – 80.5%**

All Printing & Graphics, Inc. 1812 West Roosevelt Road Broadview, IL 60155	\$1,850,000.00 56.5%  certified until March 31, 2006
Andrews Printing 16530 S. Halsted Harvey, IL 60426	\$ 800,000.00 24%  certified until November 30, 2003

**Total Hispanic – 13.5%**

Impressive Impressions 329 W. 18 <sup>th</sup> . Street Chicago, IL 60616	\$ 450,000.00 13.5%  certified until August 31, 2003
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**Total WBE – 6%**

Moran Graphic, Inc. d/b/a Alpha Graphics 208 S. LaSalle Street Chicago, IL 60604	\$ 200,000.00 6%  certified until August 31, 2003
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**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to various schools and department budgets. Costs to be determined by each department and school upon selection of program participation.

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

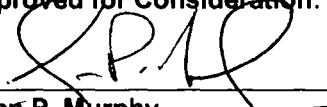
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

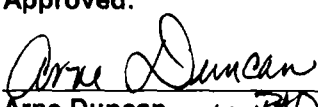
Ethics – The Board’s Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

  
Sean P. Murphy  
Chief Purchasing Officer

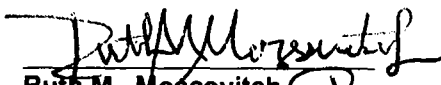
Approved:

  
Arne Duncan *put AD*  
Chief Executive Officer

Within Appropriation:

  
Peggy A. Davis  
Chief of Staff

Approved as to legal form: *RM*

  
Ruth M. Moscovitch  
General Counsel *RM*