

**APPROVE ENTERING INTO AN AGREEMENT WITH CITY YEAR CHICAGO FOR
TUTORING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with City Year Chicago to provide tutoring services to the Chief Education Office at a cost not to exceed \$210,000.00. Consultant was selected on a non-competitive basis because of Consultant's high degree of expertise in providing tutoring services. Consultant has provided these services to Chicago Public Schools for the past two years. A written agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification No.: 03-250213

CONSULTANT: City Year Chicago
545 North Michigan Avenue
Chicago, Illinois 60611
Contact Person: Craig K. Huffman
Phone: (312) 464-9899
Vendor No.: 31218

USER: Chief Education Office
125 South Clark Street, 5th Floor
Chicago, Illinois 60603
Contact Person: Andrea Kerr, Assistant to the Chief Education Officer
Phone No.: (773) 553-1484

TERM: The term of this agreement shall commence on October 1, 2003 and shall end on May 31, 2004.

SCOPE OF SERVICES: The consultant shall provide tutoring services in K-3rd grades at six elementary schools (William H. Ryder, Jacques Marquette, Richard J. Daley, McCutcheon, Daniel H. Burnham, Henry Suder) during the school day reaching 400 students. Program description is as follows:

- City Year will use the tutoring framework developed by the Center for School Improvement, which is consistent with the literacy framework in use at Chicago Public Schools (reading, comprehension, fluency and writing).
- Tutors will be trained and guided throughout the duration of the services by literacy experts from the Center for School Improvement staff.
- Tutors will follow the same framework for each session: re-reading, word study/phonics, writing, and new reading.
- Tutors will engage students in one-on-one and small group tutoring three times per week per student.
- Tutors will provide classroom assistance to students three times per week.
- Student improvement rates will be assessed throughout the year using Running Records, Writing Reading and Assessment Test (WRAT), Step Assessment, and comparisons to National and State Tests.

DELIVERABLES: Consultant will (1) maintain accurate records of the names, identification numbers, grade levels, dates of entry and exit from the tutoring program, and the school of the Chicago Public School students who are being served by the tutoring program; (2) survey students and parents of those participating in the tutoring programs in order to determine benefits and satisfaction with the program, and (3) submit a monthly project status report and a year-end report as required by the Chief Education Office.

OUTCOMES: Consultant's services shall result in (1) increased ITBS scores and classroom participation with the elementary school students; (2) students participating in the after school program will have an increased awareness of other cultures leading to more inclusive and appropriate behavior towards people different than themselves; and 3) middle school and high school students participating in service learning will have increased awareness of the needs of their community and have the belief that they can make a difference.

COMPENSATION: Consultant shall be paid as invoices are submitted and verified on a quarterly basis with the aggregate cost not to exceed \$210,000.00.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement.

AFFIRMATIVE ACTION: The M/WBE goals for this contract include: 35% total MBE, 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE.

However, the Waiver Review Committee recommends that a full waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because the contract scope is not further divisible.

LSC REVIEW: Not applicable to this report.

FINANCIAL: Charge: \$210,000.00 Fiscal Year: 2004
Budget Classification: 0950-210-149-7090-5410 Source of Funds: 210, Education Fund

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

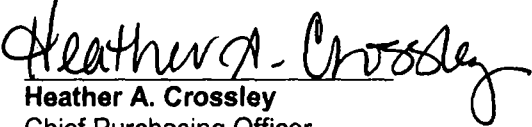
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:


Heather A. Crossley
Chief Purchasing Officer

Approved:


Arne Duncan *by PMS*
Chief Executive Officer

Within Appropriation:


John Maiorca
Chief Financial Officer

Approved as to legal form: 


Ruth M. Moscovitch
General Counsel