

October 22, 2003

APPROVE A SPECIAL ON-LOAN LEAVE OF ABSENCE FOR TARA HAWKINS**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve a Special On-Loan Leave of Absence for Tara Hawkins to enable her to work with the National Board Certification Office as a teacher-on-loan. The National Board Certification Office shall provide the Board with a written guarantee to reimburse the Board for the full salary, benefits, pension payments and related expenses that the Board pays to Ms. Hawkins during the term of the leave. Information pertinent to this leave is stated below:

ORGANIZATION: National Board Certification Office
1119 East 46th Street
Chicago, Illinois 60653
773-535-1524
Attn: Tonika Terrell

USER: Chicago Public Schools
Chief Education Office
125 South Clark Street, 5th Floor
Chicago, Illinois 60603
Attn: Barbara Eason-Watkins, Chief Education Officer
(773) 553-1500

TERM: The term of this leave and reimbursement will begin August 27, 2003 and will end June 30, 2004. By mutual consent, and subject to Board approval, this leave may be extended for up to a twelve (12) month period under the same terms and conditions of this leave.

SCOPE OF DUTIES: Ms. Hawkins' project goals are targeted at increasing the number of candidates that successfully complete national board certification and expanding the teacher leadership role played by national board certification teachers. Key strategies include: initiating a development program for individuals not ready for full candidacy, establishing several satellite sites across the city to better serve participants, improving the preparation of mentors for national board certification program efforts and integrate the Chicago Public Schools and Chicago Teachers Union/National Board Certification programs into a unified coherent program.

AFFIRMATIVE ACTION: Not applicable.

LSC REVIEW: Not applicable.

FINANCIAL: The Board will pay Tara Hawkins' full salary, benefits, pension payments and related expenses and the National Board Certification Office will reimburse the Board for these expenditures after receiving the Board's quarterly invoices.

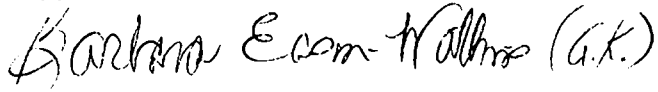
BUDGET CLASSIFICATION: 0300-280-428-0215-5110

GENERAL CONDITIONS:

Inspector General – Each party shall acknowledge that in accordance with 105 1LCS 5/34-13.1, the Inspector General of the Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be followed.

Approved for Consideration:



**Barbara Eason-Watkins
Chief Education Officer**

Within Appropriation:



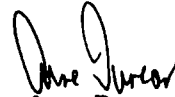
**John Maiorca
Chief Financial Officer**

Approved as to Legal Form: *HAN*



**Ruth Moscovitch
General Counsel**

Approved:



**Arne Duncan
Chief Executive Officer**