

**APPROVE ENTERING INTO AN AGREEMENT WITH ARTS MATTER (GALLERY 37)  
FOR CONSULTING SERVICES FOR ARTS PROGRAM**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with Arts Matter (Gallery 37) to provide consulting services at a cost not to exceed \$889,500. Vendor was selected on a non-competitive basis because of its proven expertise in quality on-the-job training in the music, drama, dance, and visual arts. A written agreement for Consultant's services is currently being negotiated. No services shall be provided and no payment shall be made to Consultant prior to the execution of a written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**Specification No.:** 02-2500186

**CONSULTANT:** Arts Matter (Gallery 37)  
66 East Randolph Street  
Chicago, IL 60601  
(312) 744-1610  
Vendor # 24726  
Contact: Wendy Walker

**USER:** Office of Language and Cultural Education  
125 South Clark Street, 11<sup>th</sup> Floor  
Chicago, Illinois 60603  
Manuel J. Medina  
(773) 553-1930

**TERM:** The term of this agreement shall commence on the date the agreement is signed and shall end June 30, 2004.

**SCOPE OF SERVICES:** Consultant will: 1) Coordinate and administer the after school arts program in the participating schools; 2) Design two arts program sessions: fall-winter, 2003/04 session and spring, 2004 session; 3) Implement a total of fifty-four (54) visual and performing arts projects at Chicago Public High Schools; 4) Work with approximately 1,600 students, ages 14-21, three times per week, three hours per day; 5) Service participating students at their home school by offering diverse programs in art disciplines: drama, dance, music, and visual arts; 6) Offer culturally diverse art projects including Flamenco dance, African dance and music, Puerto Rican drumming, middle eastern rhythms, writing fiction & poetry, theatre, mural painting and batik textile design.

**DELIVERABLES:** Consultant will provide the following to the Office of Language and Cultural Education: 1) Professional teaching staff to carry out each of the fifty-four (54) arts projects total -24 in the fall and 30 in the spring; 2) Sufficient materials and supplies needed to implement the arts projects; 3) Provide administrative staff to support all logistics for the fifty-four (54) projects; 4) Exhibit fall and spring session student's visual art work with public receptions for students, parents and community; and 5) Present culminating program events of performance related projects, from fall and spring sessions.

**OUTCOMES:** Consultant's services will result in: 1) Improvement of participating student's artistic abilities in the visual and performing arts areas; 2) Students' learning of skills to obtain future jobs; and 3) Students' realization of the variety and types of jobs that match their interest and potential.

**COMPENSATION:** Consultant shall be paid as follows: two equal payments of \$444,750 not to exceed \$889,500. The first payment will be made upon the signing of contract and the final payment shall be made on March 3, 2004.

**REIMBURSABLE EXPENSES: None**

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Executive Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** The M/WBE goals for this contract include: 35% total MBE, 22 % total African American, 10% total Hispanic, 2% total Asian and 5% total WBE.

However, the Waiver Review Committee recommends that a *partial* waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because the contract scope is not further divisible.

The vendor has, however, identified and scheduled the following firms and percentages:

**Total MBE 2.27 %****Total African American 1.1%**

DD&S Inc. 16 W. Elm St. Chicago, IL 60610	\$3,000.00	.3%	Certified until 9/30/03
Princess Transportation 1515 W. 74 <sup>th</sup> St. Chicago IL	\$2,500.00	.3%	Certified until 8/31/04
Illinois Student Transportation 3249 W. Harrison Chicago, IL.60636	\$2,500.00	.3%	Certified until 4/31/04
Best Imaging Solutions 20 E. Randolph Chicago IL.60620	\$1,500.00	.2%	Certification pending

**Total Hispanic 1.3%**

Fullerton Industrial Supply 456 W. Fullerton Chicago, IL 60614	\$4,000	.4%	Certified until 2/28/04
Lake View Art Supply 3359 N. Lincoln Chicago, IL 60657	\$8,000.00	.9%	Certified until 8/31/04

**Total WBE .97%**

Sir Speedy Printing 311 S. Wacker Dr. Chicago, IL.60606	\$5,000	.6%	Certified until 2/31/04
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C'est Si Bon 5225 S. Harper Chicago, IL. 60615	\$700	.07%	Certified until 11/1/03
Harrison & Company 970 N. Oak Lawn Ave., Suite 202 Elmhurst, IL 60128	\$3,000.00	.3%	Certified until 8/31/04

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to Language and Cultural Education: \$889,500  
Budget Classification: 0930-210-000-2242-5410 \$889,500 FY 2004  
Source of Funds: Citywide Fund # 210

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

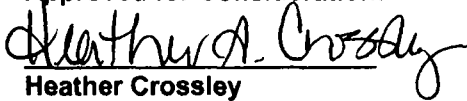
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.


Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

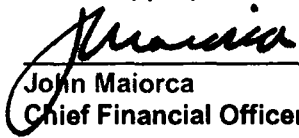
Approved for Consideration:

  
Heather Crossley  
Chief Purchasing Officer

Approved:

  
Arne Duncan  
Chief Executive Officer

Within Appropriation:

  
John Maiorca  
Chief Financial Officer

Approved as to legal form:

  
Ruth Moscovitch  
General Counsel