

**AMEND BOARD REPORT #03-0625-PR43**  
**AUTHORIZE THE EXERCISING OF THE OPTION TO RENEW THE AGREEMENT WITH NEW LEADERS FOR NEW SCHOOLS TO PROVIDE A PRINCIPAL INTERNSHIP PROGRAM**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize the exercising of the option to renew the agreement with New Leaders For New Schools (NLNS) to provide a principal internship program for the Chicago Public Schools at a cost for the renewal period not to exceed ~~\$970,000~~ \$1,082,000. NLNS has been providing these services to the Board since July 1, 2001. A written renewal agreement for these services is currently being negotiated. No payment shall be made to NLNS during the renewal period prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written renewal agreement is not executed within sixty (60) days of the date of this Board Report. Information pertinent to this renewal agreement is stated below.

This amendment is necessary to reflect an increase in the dollar amount of the contract of \$112,000 to provide for the addition of up to three (3) new principal internship positions. A written amendment to the agreement is currently being negotiated. The authority granted herein shall automatically rescind in the event a written amendment is not executed within sixty (60) days of the date of this Board Report.

**Specification No.: 02-250141**

**PARTICIPATING PARTIES:**

New Leaders for New Schools  
 18 West 27th Street, Suite 7C  
 New York, NY 10004-6904  
 Phone: 646-424-0892  
 Contact: Jon Schnur, Chief Executive Officer

~~Office of Professional Development~~  
Office of Principal Preparation and Development  
 Chicago Public Schools  
 125 South Clark Street  
 Chicago, IL 60603  
 Contact: ~~Al Bertani~~ Nancy Laho  
 Phone: ~~773-553-3483~~ 773-553-1454

**ORIGINAL AGREEMENT:** The original agreement (authorized by Board Report 01-0328-PR29) in the amount of \$523,000 was for a term commencing July 1, 2001 and ending June 30, 2002, with continuous options to renew the agreement for successive one year periods. The original agreement was renewed (authorized by Board Report # 02-0724-PR49) in the amount of \$900,000 for a term commencing July 1, 2002 and ending June 30, 2003. The original agreement was awarded on a non-competitive basis.

**RENEWAL TERM:** The term of this agreement is being renewed for a period of one year, commencing July 1, 2003 and ending June 30, 2004.

**OPTION PERIODS REMAINING:** There are continuous one-year options remaining.

**THE PROGRAM:** During the renewal period, the program will be expanded from 20 participants ~~to 24~~ up to 23 participants (of which one shall intern at a Charter School). NLNS and the Board will continue to work together on part two of this two-part program to identify, train, certify and support candidates for placement as principals and assistant principals in the Chicago Public Schools. NLNS will also continue to work with a local university partner and a number of national and local experts to design and deliver the coursework that draws on best practices in business schools and education schools across the nation. This Program will include coursework and an internship in a CPS school with a mentor principal, and together these experiences will make possible state certification for all candidates who successfully complete the Program. The coursework will begin with a summer institute including 13 courses, each delivered over the course of 1 to 2 weeks of intense modules. Twenty additional days of coursework for elementary Fellows and 25 additional days for high school will also be provided during each academic year. Each candidate shall also complete an internship for one academic year. Finally, a short institute will be offered during the second summer to prepare each candidate for his/her placements.

**NLNS' RESPONSIBILITIES:**

- Work with a local organization to identify extremely talented people with demonstrated commitment and potential to serve as outstanding leaders in urban public schools.
- Manage the recruitment and admissions process (develop admissions criteria, admissions material, and review process for all candidates).
- Establish selection criteria and process for selecting mentor principals, including criteria related to the success of their schools and their capacity to be an effective mentor.
- In consultation with the Board, NLNS will identify and select ten outstanding mentor principals with the commitment and potential to be effective mentors for the Program.
- Involve mentor principals, where possible, in the process of selecting candidates for the Program.
- Manage the process of designing coursework, both for the summer session and during the school year.
- Work with relevant partners to identify outstanding academics and practitioners from Chicago and across the nation to teach the coursework related to the Program.
- Identify classroom space for the courses in the summer and during the academic year.
- Hire one full-time experienced, successful principal within CPS to work with all of the mentor principals and aspiring principals.
- Provide several training sessions to all mentor principals in order to prepare them to be effective mentors. Assess strengths, weaknesses, and preferences of each candidate determining best type of school or position for each.
- Help identify available principal and assistant principal positions within CPS. Help prepare candidates for the interview process.

**CPS' RESPONSIBILITIES:**

- Identify high-potential candidates for the program within CPS.
- Review and comment on admissions criteria used to evaluate candidates. Designate two people to serve on the selection committee.
- Review the final list of candidates selected by the selection committee.
- Recommend candidates within CPS who could serve as effective mentor principals. Review and comment on the selection criteria to be used to select mentor principals.
- Review the final list of mentor principals and either approve the full list, or veto individual candidates that do not meet agreed upon criteria.
- Identify at least one person to serve on the Curriculum advisory Group participating in the design of the curriculum.
- Help identify outstanding practitioners within CPS who could serve as faculty or guest lecturers in the courses
- Determine, by April 1 of each year, the number of candidates to be included in the next year of the Program.
- Help identify open principal and assistant principals, provide support and guidance to place them on a fast-track for consideration as principals in future years.

**NLNS' FINANCIAL CONTRIBUTIONS TO THE PROGRAM:**

1. Recruitment and admissions of candidates (supported by private sector funding);
2. Recruitment and selection of mentor principals;
3. Financial stipend of approximately \$5,000 for each mentor principal;
4. Design and delivery of all coursework;
5. Salary of one full-time experienced principal overseeing the internships;
6. Ongoing support and professional development for all candidates who successfully complete Program for an additional 3 years.
7. Formal evaluation and report regarding the Program.
8. Provide up to \$112,000 in total salary costs and benefits to cover the Residency costs of up to three (3) additional Fellows, including the Fellow in Residency at a Charter School.

**BOARD'S FINANCIAL CONTRIBUTIONS TO THE PROGRAM:**

1. Payment of an annual salary of at least \$45,000 plus benefits to the 20 candidates.

**ROLE FOR THE CANDIDATES:** Each candidate who successfully completes the program shall interview for available assistant principals and principal positions within CPS, and shall commit to work for the Board for at least 3 years following completion of the Program. In the event a candidate fails to complete the Program or fails to work for the Board for at least 3 years following completion of the program, such candidate will reimburse the board for the stipend paid him/her for the Program.

**OUTCOMES:** The outcome of this Program is to identify and train candidates to be placed within the Chicago Public Schools as principals and assistant principals.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written renewal agreement. Authorize the President and Secretary to execute the renewal agreement. Authorize the Chief Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** Pursuant to section 3.7 of the revised remedial plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) this contract is exempt from review because the contract is a unique transaction (internship).

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to Citywide General Education Services \$970,000 FY03  
Budget Classification: 2000-239-699-1112-5940 Source of Funds: Grant Funds 239

Charge to Office of Principal Preparation and Development \$112,000 FY04  
Budget Classification: 0340-280-432-7862-5940 Source of Funds: Grant Funds 280

**GENERAL CONDITIONS:**

**Inspector General** - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

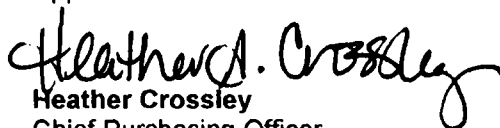
**Conflicts** - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

**Indebtedness** - The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

**Ethics** - The Board's Ethics Code adopted September 27, 1995 (95-0927 -RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

**Contingent Liability** - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:


  
Heather Crossley  
Chief Purchasing Officer

Approved:

  
Arne Duncan  
Chief Executive Officer

Within Appropriation:

  
John Maiorca  
Chief Financial Officer

Approved as to legal form: 

  
Ruth Moscovitch  
General Counsel