

APPROVE EXERCISING THE FIRST OPTION TO EXTEND THE AGREEMENT WITH RECALL-TOTAL INFORMATION MANAGEMENT FOR OFF-SITE DOCUMENT STORAGE**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve exercising the first option to extend the agreement with Recall-Total Information Management for off-site document storage at a cost not to exceed \$540,000.00 during this first option period. A written extension agreement is currently being negotiated. No payment shall be made to Vendor during the extension period prior to the execution of the written extension agreement. The authority granted herein shall automatically rescind in the event a written extension agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this extension agreement is stated below.

SPECIFICATION NO.: 99-250105

VENDOR: Recall Total Information Management, a division of Brambles USA, Inc.
4242 W. 42nd Place
Chicago, IL 60632
Dan O'Reilly/Bill O'Neill
(773) 579-6204
Vendor No.: 29577

USER: Department of Operations
125 South Clark Street- 17th Floor
Chicago, IL 60603
Kina White
(773) 553-1593

ORIGINAL AGREEMENT: The original agreement (authorized by Board Report 98-1118-PR6) is for a term commencing November 19, 1998 end ending November 18, 2003, with the Board having the option to extend the agreement for five additional one year periods. The original agreement was awarded pursuant to a duly advertised Bid Solicitation (Specification # 99-250105). The original agreement provided for a maximum of a 3% annual increase in prices.

OPTION PERIOD: The agreement is being extended for a term commencing November 19, 2003 and ending November 18, 2004.

OPTION PERIODS REMAINING: There are four one-year option periods remaining.

SERVICES: Vendor shall continue to provide off-site document storage, document pick-up and retrieval services and other associated services, and shall also provide storage supplies.

DELIVERABLES: Vendor shall provide the Board with monthly or on an as needed basis reports indicating storage activity.

COMPENSATION: Vendor shall be paid for document storage and related services at the prices set forth in the extension agreement on a monthly basis; total cost not to exceed \$540,000.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written extension agreement. Authorize the President and Secretary to execute the extension agreement.

AFFIRMATIVE ACTION: The M/WBE goals for this contract include: 26% total MBE, 16% total African American, 7.5% total Hispanic, 2% total Asian and 5% total WBE.

However, the Waiver Review Committee recommends that a full waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because the contract scope is not further divisible.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Department of Operations: \$270,000 FY04
 Incumbered: November 19, 2003-June 30, 2004
 Budget Classification: 0944-552-000-4450-5400
 Source of Funds: PBC Funds

Charge to Department of Operations: \$270,000 FY05
 July 1, 2004- November 18, 2004
 Budget Classification: 0944-552-000-4450-5400
 Source of Funds: PBC Funds

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

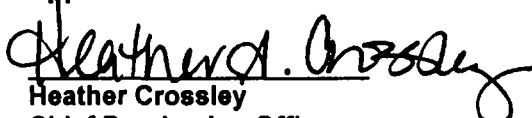
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.


Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:


 Heather Crossley
 Chief Purchasing Officer

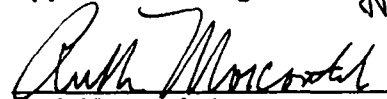
Approved:


 Arne Duncan
 Chief Executive Officer

Within Appropriation:


 John Maiorca
 Chief Financial Officer

Approved as to legal form: 


 Ruth Moscovitch
 General Counsel