

TRANSFER OF FUNDS
Various Units and Objects

THE CHIEF EXECUTIVE OFFICER RECOMMENDS THE FOLLOWING:

The various transfers of funds were requested by the Central Office Departments during the month of November. All transfers are budget neutral. A brief explanation of each transfer is provided below:

1. Office of Communications

The following transfer will enable the Office of Communications to pay for a consultant position in the television unit to write scripts for broadcasting.

Transfer from:	0180-210-000-2990-5210	Career Serv. Sal. – Regular	\$	25,000
Transfer to:	0180-210-000-1534-5410	Services – Professional + Tech	\$	25,000

2. Office of Technology Services

The following transfer will enable the Office of Technology Services to fund an intern on the Student Information System project.

Transfer from:	0220-210-000-1108-5730	Property – Equipment	\$	15,000
Transfer to:	0220-210-000-1108-5214	Career Serv. Sal. – Other	\$	15,000

3. Office of Instruction & School Management

The following transfer will enable the Office of Instruction & School Management to pay for the ChildServ and West Side Parent Patrol Programs.

Transfer from:	0953-210-000-8129-5940	Misc. – Contingent Projects	\$	17,750
Transfer to:	0470-210-000-3300-5410	Services – Professional + Tech	\$	17,750

4. Office of Specialized Services

The following transfer will enable the Office of Specialized Services to pay for special education teachers attending workshops in the Office of Reading.

Transfer from:	0450-220-481-1603-5214	Career Serv. Sal. – Other	\$	10,000
Transfer to:	0320-220-481-2435-5113	Teacher Salaries – Extended Day	\$	10,000

5. Office of Safety & Security

The following transfer will enable the Office of Safety & Security to cover carfare/travel reimbursement for field security personnel investigating school related incidents, attending court proceedings and related matters.

Transfer from:	0942-210-000-3300-5320	Commodities – Supplies	\$	5,000
Transfer to:	0942-215-000-3300-5520	Carfare	\$	5,000

6. Office of Mathematics and Science

The following transfers will enable the Office of Mathematics and Science to cover registration fees for CPS teachers attending a conference and to purchase parking vouchers for teachers, exhibit judges and other invitees attending Science Fair activities.

Transfer from:	0330-210-000-1521-5340	Commodities – Food Supplies	\$	1,950
Transfer from:	0330-210-000-2172-5310	Commodities – Textbooks	\$	5,600
Transfer to:	0330-210-000-1521-5420	Subscriptions and Seminar Fees	\$	1,950
Transfer to:	0330-210-000-2172-5520	Carfare	\$	5,600

Transfers Due to Change in Unit Numbers

The following is provided to report the changes in the FY2004 budget. The fund, project, program, object and dollars remain the same. The only change is the unit designation.

Office of Instruction and School Management and School and Community Relations – Investigations

Transfer will allow the Investigations function in the Office of Instruction and School Management and the Office of School and Community Relations to be moved to the Law Department. A total of 3 positions will be moved from the Office of School and Community Relations for a total of \$203,547. A total of 6 positions and non-personnel services will be moved from City Wide – Instruction and School Management for a total of \$638,482. The grand total of \$842,029 will be moved to the Law Department.

Office of Technology Services – Help Desk Function

Transfer will allow the Help Desk function in the Office of Technology Services to be moved to the Department of Human Resources – Ombudsman Office. A total of 5 positions will be moved for a total of \$216,682.

Office of Standards Based Instruction – School Library Services

Transfer will allow the School Libraries Services in the Office of Standards Based Instruction to be moved to City Wide – Instruction and School Management. A total of 10.4 positions for personal services and non-personnel services will be moved to City Wide – Instruction and School Management for a grand total of \$2,360,105.

Within Appropriation:


John Maiorca
Chief Financial Officer

Respectfully submitted:


Arne Duncan
Chief Executive Officer

Approved as to legal form:


Ruth M. Moscovitch
General Counsel