

**APPROVE ENTERING INTO AN AGREEMENT WITH GREEN-MAZUR ASSOCIATES
FOR CONSULTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Green-Mazur Associates (GMA) to provide consulting services to the Office of Local School Council Relations for training the LSC Election Judges at a cost not to exceed \$77,000.00 in 2004, \$80,000.00 in 2006 and \$83,000.00 in 2008. Consultant was selected on a competitive basis pursuant to a Request for Proposal (Specification No. 03-250222). A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

SPECIFICATION NUMBER: 03-250222

Contract Administrator: Linda Kelly 553-2278

CONSULTANT: Green-Mazur Associates
860 North Lake Shore Drive, #4K
Chicago, Illinois 60611
(312) 587-0767 or 654-8546
Contact: Paul Green and Edward Mazur
Vendor#: 24434

USER: Office of Local School Council Relations
125 South Clark Street, 5th Floor
Contact: James Deanes
(773) 553-1400

TERM: The term of this agreement shall commence on the date the agreement is signed and shall end 90 days after the conclusion of the LSC election in 2008.

EARLY TERMINATION RIGHT: The Board has the option, in its sole discretion, to terminate this agreement with thirty (30) days written notice.

SCOPE OF SERVICES: Green-Mazur Associates will provide training of the LSC Election Judges participating in the Year-Round School LSC elections one week before the election and will provide judge training at various sites across the city during the day and early evening during the six-week period immediately prior to the LSC Elections. GMA will also provide support in election central on the three days of the elections (in 2004, 2006 and 2008) to answer questions from judges and/or election monitors. Following the elections, GMA will assist in resolving election disputes. They will also provide a written evaluation of each election with suggestions for improvement of future elections.

DELIVERABLES: Election judges will be trained prior to the LSC elections in 2004, 2006 and 2008, the Consultant will provide support to election central on the three election days and complete a written evaluation of each election.

OUTCOMES: The training will result in the judges being able to conduct the LSC Elections in their assigned schools without major errors.

COMPENSATION: Consultant shall be paid as follows:

\$77,000.00, which includes reimbursement for training materials, supplies and services, after the evaluation report on the 2004 election is submitted.

\$80,000.00, which includes reimbursement for training materials, supplies and services, after the evaluation report on the 2006 election is submitted.

\$83,000.00, which includes reimbursement for training materials, supplies and services, after the evaluation report on the 2008 election is submitted.

REIMBURSABLE EXPENSES: Consultant shall be reimbursed for the following expenses: training materials and supplies. The total compensation amount reflected herein is inclusive of all reimbursable expenses.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: The M/WBE participation goals for this contract include: 35% total MBE, 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE.

However, the Waiver Review Committee recommends that a *partial* waiver of the participation goals for this contract as required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) be granted due to this contract being not further divisible.

The vendor has identified and scheduled the following firms and percentages:

Total MBE: 40%

Total African American: 16%

Renee Jones 8555 S. Woodlawn, Chicago, IL 60619	\$3,000.00 independent contractor	4%
Timothy Thomas 7959 S. Peoria, Chicago, IL 60620	\$6,000.00 Independent Contractor	8%
Claudette Walton-Giles 575 W. Madison St. #503, Chicago, IL 60661	\$3,000.00 Independent Contractor	4%

Total Hispanic: 20%

Francesca Gaeta 8358 S. Baker Ave., Chicago, IL 60617	\$3,000.00 Independent Contractor	4%
Salvador Martinez 2234 W. Chicago Ave., Chicago, IL 60622	\$3,000.00 Independent Contractor	4%
Marilyn Martinez 2702 N. Sawyer, Chicago, IL 60647	\$3,000.00 Independent Contractor	4%
Luis Martinez 6914 N. Kenton, Chicago, IL 60646	\$6,000.00 Independent Contractor	8%

Total Asian: 4%

Deborah Pascua 6221 S. Knox Ave. Chicago, IL 60629	\$3,000.00 Independent Contractor	4%
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Total WBE: 4%

Amanda Mazur 513 N. Peoria, Chicago, IL 60611	\$3,000.00 Independent Contractor	4%
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LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Office of Local School Council Relations:	\$77,000.00	Fiscal Year: 2004
	\$80,000.00	Fiscal Year: 2006
	\$83,000.00	Fiscal Year: 2008
Budget Classification: 0130-210-000-6050-5410	Source of Funds: 210 - General Education Fund	

Requisition Number: NA

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

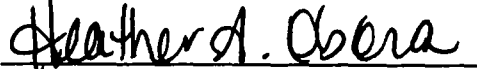
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board’s Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board’s Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

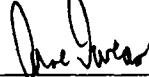
Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:




Heather A. Obora
Chief Purchasing Officer

Approved:



Arne Duncan
Chief Executive Officer

Within Appropriation:


John Maiorca
Chief Financial Officer
Ruth Mostcovitch
General Counsel