

**APPROVE ENTERING INTO AN AGREEMENT WITH THE METIRI GROUP FOR ASSESSMENT
DEVELOPMENT AND PROGRAM EVALUATION SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with the Metiri Group to provide assessment, evaluation and system design services to the Department of eLearning (DoIT) at a cost not to exceed \$195,500.00. Consultant was selected on a competitive basis pursuant to a duly advertised Request for Proposal (Specification #03-250026). A written agreement for Consultant's services is currently being negotiated. No payments shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

SPECIFICATION NO.: 03-250026

CONSULTANT: Metiri Group
1801 Avenue of the Stars, Suite 426
Los Angeles CA, 90067
Contact Person: Cheryl Lemke
Telephone: 310.286.7944
Vendor No.: 37440

USER: Office of Technology Services
125 South Clark Street
Chicago, Illinois 60603
Contact: Robert W. Runcie, Chief Information Officer
Sharnell Jackson, Chief eLearning Officer
Telephone No. 773-553-1300

TERM: The term of this agreement shall commence on January 29, 2004 and shall end June 30, 2004. The agreement shall have two (2) options to renew for periods of one (1) year each.

EARLY TERMINATION RIGHT: Either party may terminate the Agreement upon thirty (30) days prior written notice to the other party.

SCOPE OF SERVICES: The Metiri Group will provide assessment, evaluation and system design services to the Board relating to the implementation and effectiveness of the *Digital Age Learning Initiative* (DALI) program in the lowest performing of the 179 targeted, No Child Left Behind Act schools.

Specifically, consultant shall perform the following:

Assessment. Consultant will use existing assessments, methodology and data collection instruments to conduct and/or facilitate current, ongoing data collection and data analysis; revise instruments as needed; correlate findings to student data and report findings to the Board; and offer recommendations for program sustainability.

Evaluation. Consultant will support the CPS evaluation team by providing them with evaluation data as required by the Illinois State Board of Education to meet federal guidelines.

Status Reports. Consultant will provide status reports to CPS as often as is necessary, but not less often than monthly by phone. Consultant will also provide written, monthly program status reports, quarterly status reports and annual summary reports.

DELIVERABLES: Consultant will establish metrics for assessing the impact of CPS programs funded by the NCLB, Title II, Part D—benchmarking those metrics on the state goals and purposes of the federal legislation, and also will provide the following:

From February 2004 – June 2004, Metiri will produce the following deliverables:

- A written report cross matching all components of the Board programs funded through NCLB.
- An overall assessment design that links CPS program components to the federal goals/purposes of NCLB, Title II, Part D.
- Revised instruments for data collection, recommended methodologies for data collection, training for CPS staff charged with the data collection, and timelines for data collection.
- A research report prepared specifically for the Board addressing how technology can augment the reading and mathematics proficiency of students.
- The continuation of data collection with comparisons to established baseline data from School Year 2002-2003 to include the following:
 1. An online survey of teachers in the 40 targeted schools (in School Year 2003-2004)
 2. Analysis of the existing COSA and Board Integration Study data;
 3. Profile of teachers' technology proficiencies in targeted schools;
 4. Results of technology focused walkthroughs in targeted schools using observational tools specific to the *Digital Age Learning Initiative*; and
 5. Evaluation of return on investment of No Child Left Behind Act funds.
- School year 2003-2004 reports that include: a) the status of program implementation; b) analysis of SY 2003-2004 data as compared to SY 2002-2003 baseline data findings; c) a school based profile of technology-based classroom practices in up to 40 schools identified by the Board; and d) recommendations for sustainable changes/improvements during School Year 2004-2005.

OUTCOMES: Consultant's services will (1) ensure that CPS will be able to translate these technology-related federal funds into higher rates of student literacy; (2) provide ongoing data from which CPS can build trend data over the life of the six-year program; and (3) provide the data, analysis, and findings that the Board must provide for state and federal reporting.

COMPENSATION: Consultant shall be paid monthly upon invoicing and verification, with total compensation not to exceed \$195,500.00.

REIMBURSABLE EXPENSES: None.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: The M/WBE goals for this contract include: 35% total MBE, 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE.

However, the Waiver Review Committee recommends that a partial waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because the contract scope is not further divisible.

The vendor has, however, identified and scheduled the following firms and percentages:

Total 26% MBE:

Total 26% African American:

\$50,000.00

B2B Strategic Solutions

Certified through 3/31/04

430 E. 162nd Street, Ste. # 150
South Holland, Illinois 60473

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Department of Instructional Technology \$195,500.00 FY: 04
Budget Classification: 0220 – 239 – 842 – 1112 – 5410 – NCLB Competitive Grant

Source of Funds: U.S. Department of Education through Illinois State Board of Education

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

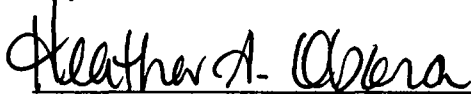
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

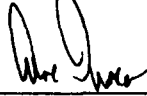
Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



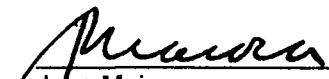
Heather A. Obora
Chief Purchasing Officer

Approved:




Arne Duncan
Chief Executive Officer

Within Appropriation:



John Maiorca
Chief Financial Officer

Approved as to Legal Form:



Ruth Moscovitch
General Counsel