

**APPROVE ENTERING INTO AN AGREEMENT WITH HENRICKSEN & COMPANY
FOR THE PURCHASE OF HON, ALLSTEEL AND WORKRITE OFFICE WORKSTATION PRODUCTS**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Henricksen & Company for the purchase of HON, Allsteel and Workrite Office Workstation Products by the Department of Operations at a cost not to exceed \$ 300,000. The vendor was selected on a competitive basis pursuant to a duly advertised Bid Solicitation (Specification No.03-250239). A written agreement for these purchases is available for signature. No payment shall be made to Vendor prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

SPECIFICATION No. : 03-250239

Contract Administrator : Pamela Seanior 553-2254

VENDOR: Henricksen & Company
1070 W. Ardmore Avenue
Itasca, IL 60143
Fran Piehl
(630) 250-9090
Vendor # : 26291

USER: Department of Operations/ Capital Planning
125 South Clark Street, 17th Floor
Chicago, IL 60603
Sonya Griffin
(773) 553-3121

TERM: *The term of this agreement shall commence on February 1, 2004 and shall end January 31, 2005, with the Board having the option to extend the agreement for (2) additional one year periods.*

DESCRIPTION OF PURCHASE:

Goods: various HON, Allsteel and Workrite Office Workstation Products
Quantity: as ordered by the Department of Operations
Unit Prices: as indicated in the contract
Total Cost Not to Exceed: \$300,000

COMPENSATION: Vendor shall be paid as follows: based upon the actual items ordered at the specified unit prices in the written agreement in an amount not to exceed the sum of \$300,000 for the term.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement.

AFFIRMATIVE ACTION: This contract is in full compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan).

The M/WBE goals for the contract are: 26% total MBE, 16% total African American, 7.5% total Hispanic, 2% total Asian and 5% total WBE.

The vendor has identified and scheduled the following firms and percentages:

Total MBE% - 26%

Total African American – 16%

Malisa Bryant
1940 West Diversey, #2W
Chicago, Illinois 60614
\$ 48,000 – 16% independent consultant

Total Hispanic – 7.5%

Luise De Roo Interior Architecture, Inc.
P.O. Box 1184
Woodstock, Illinois 60098
\$ 22,500 – 7.5% certified through 09/01/04

Total Asian – 2%

Systems Unlimited
1350 W. Bryn Mawr
Itasca, Illinois 60143
\$ 6,000 – 2% certified through 05/31/04

Total WBE% - 5%

Workplace Concepts
226 S. Wabash, Suite # 800
Chicago, Illinois 60604
\$ 15,000 – 5% certified through 12/31/04

LSC REVIEW: Local School Council approval is not applicable to this report

FINANCIAL: Charge to Capital Planning: \$300,000 Fiscal Year: FY04
Budget Classification: 0645-410-000-9322-5400
Source of Funds: Asset Management O&M

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

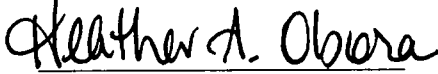
Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



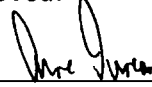
**Heather A. Obora
Chief Purchasing Officer**

Within Appropriation:



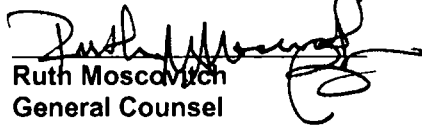
**John Maiorca
Chief Financial Officer**

Approved:



**Arne Duncan
Chief Executive Officer**

Approved as to legal form:



**Ruth Moscovitch
General Counsel**