

March 24, 2004

**APPROVE THE PARTICIPATION OF ELI WHITNEY ELEMENTARY SCHOOL IN AN EDUCATIONAL TOUR TO WASHINGTON D.C. AND AUTHORIZE TRAVEL EXPENSES RELATED TO THE PROGRAM****THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve the participation of forty (40) Eli Whitney School students in an educational tour to Washington D.C. from April 6-8, 2004, and authorize travel expenses related to the program.

**USER:** Eli Whitney Elementary School  
2815 S. Komensky Avenue  
Chicago, Illinois 60623  
(773) 534-1560  
Dr. Miguel A. Velazquez

**PROGRAM:** In conjunction with the Social Studies curricula: Visiting Washington, D.C. will provide eighth-grade students with an overview of some of the major sites, different memorials, museums, and the understanding of the laws and how our government works.

**EDUCATIONAL VALUE/OUTCOMES:** The tour activities are in keeping with the goals of the eighth-grade curriculum. In addition, the objective of this tour is to enhance students' knowledge gained in the classroom in the areas of United States History and Politics. A detailed itinerary has been established to ensure that students will gain an invaluable experience which will solidify prior knowledge and promote interest for future classroom activities.

**TRAVEL ARRANGEMENTS/TRIP INFORMATION:** Arrangements for this program are being made by Educational Tours, Inc. Students will be housed at the following hotel: Hyatt Regency Crystal City in Arlington, VA.

**COST:** The per pupil cost is \$615.00; about forty (40) students will be attending at a total cost of \$24,600.00. The cost includes transportation, meals, hotel, costs, health and accident insurance. Parent chaperone cost is not included in the cost.

**CHAPERONES:** Supervision of students will be provided for this program pursuant to Board Report (03-0527-PO01) (Policy on Student Travel), including proper ratio of students to adults. Touring with the students will be Loida Acevedo (teacher), Elaine Snoble (Teacher), Cindy Martin (Teacher), Norma Sanchez (ESP), Guadalupe Ayala (ESP), Gloria Giron (ESP), and Raul Garcia (Asst. Principal).

**PARENTAL CONSENT:** Written parental consent and release forms for each student are on file at Eli Whitney School.

**AUTHORIZATION:** Authorize the President and Secretary to execute any travel agreements necessary for this program.

**AFFIRMATIVE ACTION:** Not applicable.

**LSC REVIEW:** Not applicable.

**FINANCIAL:** No cost to the Chicago Public Schools.

**GENERAL CONDITIONS:**

**Inspector General** – Each party to any agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

**Conflicts** – Any agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

**Indebtedness** – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of any agreement.

**Ethics** – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of any agreement.

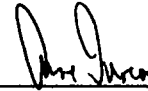
**Contingent Liability** – Any agreement shall contain the clause that any expenditure beyond the current fiscal Year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



**BARBARA EASON-WATKINS**  
Chief Education Officer

Approved:



**ARNE DUNCAN**  
Chief Executive Officer

Noted:

  
**JOHN MAIORCA**  
Chief Financial Officer

Approved as to Legal Form:

  
**RUTH MOSCOVITCH**  
General Counsel