

**APPROVE THE PARTICIPATION OF PORTAGE PARK ELEMENTARY SCHOOL  
IN AN EDUCATIONAL TOUR TO WASHINGTON, D.C. AND AUTHORIZE TRAVEL  
EXPENSES RELATED TO THE TOUR**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve the participation of seventy (70) Portage Park Elementary School students in an educational tour to Washington, D.C. from May 24-28, 2004, and authorize travel expenses related to the tour if any.

**USER:** Portage Park Elementary School  
5330 W. Berteau Ave.  
Chicago, IL 60625  
773-534-3576  
Mr. Mark P. Berman

**PROGRAM:** Social Studies 8<sup>th</sup> grade curriculum culmination.

**EDUCATIONAL VALUE/OUTCOMES:** This is the culmination of our 8<sup>th</sup> grade U.S. History curriculum. We have studied U.S. History from Reconstruction through 2003. We will visit places such as the National Archives, Lincoln and Jefferson Memorial, Vietnam Wall, Korean and Franklin D. Roosevelt Memorials, the Holocaust Museum, Capital Building, and the Supreme Court and Arlington National Cemetery. These are all places we have talked about and studied this year. We have seen pictures of several of these places in films and as pictures in our textbook. The students will not be able to see with their own eyes all places that we learned about.

**TRAVEL ARRANGEMENTS/TRIP INFORMATION:** Arrangements for this program are being made by Educational Tours.

**COST:** The per pupil cost is \$598. which includes transportation, meals, hotel expenses, entrance fees, health and accident insurance. The cost of the trip will be paid by fundraising activities of which all 8<sup>th</sup> grade students participated in.

**CHAPERONES:** Supervision of students will be provided for this program pursuant to Board Report (03-0527-PO01) (Policy on Student Travel), including proper ratio of students to adults. Touring with the students will be Marlene Tatkin (teacher), Helen Allen (teacher), William Weiss (teacher), Patricia Ryan (teacher), Mary Mazurkiewicz (parent), Teri Aniolowski (parent), Melody De Latorre (parent), Mrs. Lally (parent), and Mrs. Valenzuela (parent).

**PARENTAL CONSENT:** Written parental consent and release forms for each student are on file at Portage Park Elementary School.

**AUTHORIZATION:** Authorize the President and Secretary to execute any travel agreements necessary for this program.

**AFFIRMATIVE ACTION:** Not applicable.

**LSC REVIEW:** The tour was approved by Portage Park Elementary School Local School Council on July 7, 2003.

**FINANCIAL:** No cost to the Board.

Inspector General – Each party to any agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – Any agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board’s Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of any agreement.

Ethics – The Board’s Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of any agreement.

Contingent Liability – Any agreement shall contain the clause that any expenditure beyond the current fiscal Year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:**

**Approved:**



**BARBARA EASON-WATKINS**  
Chief Education Officer

**ARNE DUNCAN**  
Chief Executive Officer

**Noted:**



**JOHN MAIORCA**  
Chief Financial Officer

**Approved as to Legal Form:**



**RUTH MOSCOVITCH**  
General Counsel