

**RATIFY AN AGREEMENT WITH CHILDSERV  
FOR CONSULTANT SERVICES****THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Ratify an agreement with ChildServ to provide consulting services to the Office of High School Programs at a cost not to exceed \$72,000. These services were obtained without prior Board approval. Consultant was selected on a non competitive basis because of its unique abilities to provide truancy outreach assistance to the Austin community. A written agreement for Consultant's services is currently being negotiated. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**Specification No:** 03-250279

**CONSULTANT:** ChildServ  
8765 West Higgins Road, Suite 450  
Chicago, Illinois 60631  
Phone: 773-693-0300  
Contact: Renee Joiner  
Vendor No.: 45715

**USER:** Office of High School Programs  
125 South Clark Street  
Chicago, Illinois 60603  
Phone: 773-553-3540  
Contact: Donald R. Pittman

**TERM:** The term of this agreement shall commence on September 2, 2003 and shall end August 31, 2004.

**SCOPE OF SERVICES:** Consultant will provide an onsite coordinator and case manager to collaborate with Austin Community Academy's attendance staff to analyze attendance data, identify students in need of intervention, provide intervention services and track student progress.

**DELIVERABLES:** Consultant will identify truant and low attendance students and provide them with an individualized service plan that will include working with parents/guardians to improve family support for education, home visits to identify barriers to educational achievement, referrals to social service agencies and counseling services.

**OUTCOMES:** Consultant's services will result in the following: (1) improved student attendance at Austin Community Academy High School by reducing number of chronically truant students by 20% and critically truant students by 10% in the population that it serves; (2) increased use of needed community services by students and their families, and (3) improved student attendance by end of school year.

**COMPENSATION:** Consultant shall be paid as follows: two equal payments of \$36,000, with total compensation not to exceed \$72,000. The first payment is due upon the signing of the agreement and the second payment is due upon completion of services.

**REIMBURSABLE EXPENSES:** None

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** The M/WBE goals for this contract is include: 35% total MBE, 22% total African American, 10% total Hispanic, 2% total Asian and 5% WBE.

However, the Waiver Review Committee recommends that a partial waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because the scope of services is not further divisible.

The vendor has identified and scheduled the following firms and percentages:

**Total MBE: 34%**

**Total African American: 19%**

J.L. Harris Transportation 2100 W. 69 <sup>th</sup> Street Chicago, IL 60636	\$13,000.00  certified until	19%
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**Total Hispanic: 10%**

La Paloma Scientific 4353 W. Lawrence Chicago, IL 60630	\$7,250.00  certification pending	10%
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**Total Asian: 5%**

Meadows Office Supply 2137 Hammond Drive Schaumburg, IL 60173	\$3,625.00  certified until May 31, 2006	5%
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**Total WBE: 5%**

Harvest Promotion, Inc. 18848 May Ave. Homewood, IL 60430	\$3,625.00  certification pending	5%
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**LSC REVIEW:** Local School Council approval is not applicable to this report

<b>FINANCIAL:</b> Charge to Office of High School Programs: \$72,000	Fiscal Year: 2004
Budget Classification: 0470-215-000-3300-5410	\$17,750
0470-239-929-3300-5410	\$17,750
0470-210-000-3300-5410	\$36,500

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

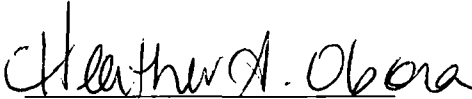
Indebtedness - The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

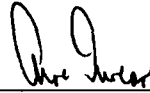
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:**

**Approved:**

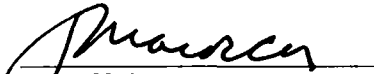


**Heather A. Obora**  
Chief Purchasing Officer



**Arne Duncan**  
Chief Executive Officer

**Within Appropriation:**



**John Maiorca**  
Chief Financial Officer

Approved as to legal form: 



**Ruth Moscovitch**  
General Counsel