## RATIFY AN AGREEMENT WITH YMCA OF METROPOLITAN CHICAGO FOR CONSULTING SERVICES

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Ratify an agreement with YMCA of Metropolitan Chicago (YMCA) to provide consulting services to Morse School at a cost not to exceed \$50,000.00. These services were rendered without prior Board approval. Consultant was selected on non-competitive basis because of its previous experience in providing effective after-school activities. Consultant has a structured organization with a very capable and highly qualified staff. In addition the consultant offers multiple academic as well as extra-curriculum activities. A written agreement for Consultant's services is currently being negotiated. No payment shall be made to YMCA of Metropolitan Chicago prior to the execution of a written the agreement. The authority granted herein shall automatically rescind in the event a written document is not executed within 60 days of the date of this Board Report. Information pertinent to this document is stated below.

Specification No.: 04-250049

**CONSULTANT:** YMCA of Metropolitan Chicago

801 N. Dearborn Avenue Chicago, IL 60610 Steven Cole, President

312-932-1200

Vendor Number: 30499

**USER:** Morse Elementary School

620 North Sawyer Ave. Chicago, IL 60624

Leon Hudnall, Jr., Principal

773-534-6680

TERM: The term of this agreement shall commence on September 2, 2003 and end June 30, 2004.

**EARLY TERMINATION RIGHT:** The Board shall have the right to terminate this agreement with or without cause, by providing thirty (30) days prior written notice to the Consultant.

SCOPE OF SERVICES: Consultant shall recruit and train a Coordinator/Trainer who will provide quality control and supervision of a Community Leadership Center located at Morse School. Consultant shall also recruit and train a Program Leader to oversee the program and work closely with the local CAPs programs, as well as other community policing initiatives such as parent safety patrols with a strong emphasis on gang related activities. The Program Leader will supervise YMCA-hired hourly instructors. The program hours shall be set by the local YMCA Executive Director and Morse School Principal. Afterschool recreational services shall be provided to an average of 60 to 100 children. Services will include educational activities as well as recreational activities.

**DELIVERABLES:** Consultant will provide an after-school program at Morse Elementary School (Community Leadership Center). Consultant will provide recruitment and training of staff assigned to the after-school center. Consumable materials such as basketballs, electronic games, ropes, T-shirts, snacks, etc. shall be provided by consultant. In consultation with Morse School, a Program Leader will be recruited and selected at the local YMCA level. Consultant will provide a monthly training session to the Program Leader and the Program Coordinator.

**OUTCOMES:** Consultant's services will result in the following:

- Creation of a safe haven to children where they will learn new skills and have fun.
- Creation of an environment which will offer opportunities for caring relationships, high expectations and clear standards.

- Creation of opportunities for children to engage in high quality activities.
- Creation of an environment of consistency, continuity and support.

**COMPENSATION:** Consultant shall be paid in one lump sum not to exceed \$50,000.00 at the end of all services.

REIMBURSABLE EXPENSES: None.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Education Office to execute all ancillary documents required to administer or effectuate this agreement.

**AFIRMATIVE ACTION:** A review of Minority and Woman Business Enterprise participation was precluded due to the contract being substantially completed.

LSC REVIEW: Local School Council approval is not necessary.

FINANCIAL: Charge to Morse School: \$50,000 Fiscal Year: 2003 - 2004

Budget Classification: 4900-210-000-8010-5410 Source of Funds: General - 210

## **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:** 

Heather A. Obora Chief Purchasing Officer

Within Appropriation:

√ohn Maiorca

**Chief Financial Officer** 

Approved:

**Arne Duncan** 

Chief Executive Officer

Approved as to legal form:

Ruth Moscovitch

General Counsel