

**APPROVE ENTERING INTO AN AGREEMENT WITH THE DRAKE HOTEL  
FOR CATERING SERVICES AND SPACE RENTAL**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with The Drake Hotel for catering services and space rental for the Payton High School Senior Prom at a cost not to exceed \$47,550.00. Provider was selected on a non-competitive basis because of space availability, ability to meet requested event specifications and price. A written agreement for such use is currently being negotiated. No payment shall be made to Provider prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**Specification No.:** 04-250051

**CONSULTANT:** The Drake Hotel  
140 East Walton Place  
Chicago, Illinois 60611  
Christine Ramadier  
(312) 787-2200 FAX (312) 787-6324  
Vendor # 23390

**USER:** Walter Payton College Preparatory High School  
1034 North Wells Street  
Chicago, Illinois 60610  
Maryann Marchiafava  
(773) 534-0034 ext. 333

**DATE OF EVENT:** Friday, June 11, 2004, from 5:00 p.m. to 12:00 a.m.

**SCOPE OF SERVICES:** The Drake Hotel will provide space to accommodate the attendees for the Senior Class Prom, as well as catering the food and beverages.

**PURPOSE OF EVENT:** Senior Class 2004 Prom.

**COST:** The cost of the services and space provided by Provider shall not exceed the sum of \$47,550.00.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement.

**AFFIRMATIVE ACTION:** Pursuant to section 3.7 of the Revised Remedial Plan for Minority and Women Business Enterprise Contract participation (M/WBE Plan) this contract is *exempt* from review because the contract is for rental space.

**LSC REVIEW:** This action was approved by the LSC on March 10, 2004.

**FINANCIAL:** Charge to Walter Payton College Prep. H.S. not to exceed \$47,550.00      Fiscal Year: 2004  
Source of Funds: Internal Accounts/Student Fees

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

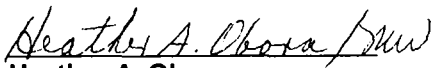
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

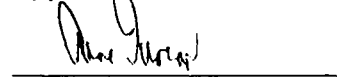
Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:**

  
**Heather A. Obora**  
Chief Purchasing Officer

**Approved:**

  
**Arne Duncan**  
Chief Executive Officer

**Within Appropriation:**

  
**John Maiorca**  
Chief Financial Officer

**Approved as to legal form:**

  
**Ruth M. Moscovitch**  
General Counsel