## APPROVE ENTERING INTO AN AGREEMENT WITH THE UNIVERSITY OF ILLINOIS AT CHICAGO FOR CONSULTING SERVICES

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with the University of Illinois at Chicago to provide consulting services to the Chicago Reading Initiative at a cost not to exceed \$92,451.00. Consultant was selected on a non-competitive basis because of its extensive experience and expertise in literacy instruction and its demonstrated success in providing related services to CPS in the past. A written agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification No.: 04-250086

**CONSULTANT**: University of Illinois at Chicago

College of Education, Partnership READ

1040 W. Harrison St. (MC 147)

Chicago, IL 60607 (312) 355-4178 Taffy E. Raphael Vendor # 32571

**USER:** Chicago Reading Initiative

125 S. Clark, 12th Fl. Chicago, IL 60603 Connie Bridge (773) 553-1448

**TERM:** The term of this agreement shall commence on July 1, 2004 and shall end June 30, 2005.

**EARLY TERMINATION RIGHT:** The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES: Consultant will provide coursework that will help develop and broaden teachers' knowledge base about literacy instruction and provide support through Partnership READ activities in schools within which they are already working. Partnership READ is a standards-based change process designed to improve children's reading skills by working with staff and administration at ten Chicago Public Schools to improve the quality of reading instruction, assessment, and curriculum. The participants in these courses will work with their in-school Lead Literacy Teacher, their principal, and a UIC Liaison from Partnership READ to help plan the Partnership READ focus work for each semester.

**DELIVERABLES:** Consultant will provide the participating teachers with three graduate level courses: 1) Summer/Fall/Spring, 2004, Course 1: CIE 594 Seminar in Literacy Education; 2) Fall, 2004: Course 2: Choose between CIE503 Advanced Foundations of Literacy Instruction OR CIE 544 Standards Based Writing Instruction 3) Spring, 2005: Course 3: Choose between CIE 450: Literacy and Society; CIE503 Advanced Foundations of Literacy; CIE 541 Foundations of Oral Language.

**OUTCOMES:** Consultant's services will result in (1) enhancing the teachers' professional knowledge base and (2) developing their potential to enter the Literacy, Language and Culture M.Ed. Program in Literacy Leadership, leading to either a Reading Endorsement or a Type 10 Certification as a Reading Specialist.

**COMPENSATION:** Consultant shall be paid in three payments upon invoicing: \$27,891 on July 15, 2004, \$32,280 on September 1, 2004, \$32,280 on February 1, 2005 with total compensation not to exceed \$92,451.00.

## **REIMBURSABLE EXPENSES: None**

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: Pursuant to section 3.7 of the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) this contract is exempt from review because the vendor is a university.

LSC REVIEW: LSC approval not applicable.

FINANCIAL: Charge to Office of Reading: \$92,451.00 Fiscal Year: 2004

> Budget Classification: 320-239-821-2436-5560 Source of Funds: Title II

## **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

**Chief Purchasing Officer** 

Approved:

**Chief Executive Officer** 

Within Appropriation:

Chief Financial Officer

Approved as to legal form: