

August 25, 2004

**APPROVE ENTERING INTO AGREEMENTS WITH VARIOUS UNIVERSITIES
FOR SOCIAL WORK STUDENT INTERNSHIPS**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into agreements with various Universities to provide school social work interns (Interns) who will be placed in Chicago Public Schools under the Office of Specialized Services School Social Work Internship Program (Program). University services will be provided at no charge and the Board will pay thirty of the Interns stipends not to exceed \$72,000.00 in the aggregate. A written agreement for each University is currently being negotiated. No Interns will be placed for any University prior to the execution of such University's written agreement. The authority granted herein shall automatically rescind as to each University in the event a written agreement for such University is not executed within 90 days of the date of this Board Report. Information pertinent to these agreements is stated below.

Speciflcation No.: 04-250143

- Universities:**
1. University of Chicago, School of Social Services Administration
969 East 60th Street
Chicago, Illinois 60637
Contact Person: Marcy Axelband
Phone: (773) 702-1178 Fax: (773) 834-3267
 2. Loyola University School of Social Work
820 North Michigan Avenue
Chicago, Illinois 60611
Contact Person: Stephanie Chapman
Phone: (312) 915-7338
 3. Jane Addams College of Social Work
University of Illinois - Chicago
1040 W. Harrison MC 309
Chicago, Illinois 60607
Contact Persons: Cassandra McKay
Phone: (312) 355-2280 Fax: (312) 996-2770
Faith Bonecutter, Director of Field Instruction
Phone: (312) 355-2386 Fax: (312) 996-2770
 4. Aurora University
George Williams College School of Social Work
347 Gladstone Ave.
Aurora, Illinois 60506-4892
Contact Person: Patricia Millar – Coordinator of Field Instruction
Phone: (630) 844-5423 Fax: (630)-844-4923

USER: Office of Specialized Services
Chicago Public Schools
125 South Clark Street – 8th Floor
Chicago, Illinois 60603
Contacts: Renee Grant-Mitchell Ed. D., Chief Specialized Services Officer
Phone: (773) 553-1800

TERM: The term of each agreement shall commence on September 1, 2004, and shall end August 31, 2005. Each agreement shall have four options to renew for periods of twenty-four months each.

EARLY TERMINATION RIGHT: The Board shall have the right to terminate each agreement with 60 days written notice.

SCOPE OF SERVICES: Universities will recruit and screen Intern applicants; and will refer the most qualified

applicants to the designated CPS Program contact for placement. Each Intern will provide a minimum of 600 hours of social work services to CPS students during the 2004-2005 school year. The actual number of services hours required of an Intern will be established by that Intern's University. Universities will conduct site observations for each Intern at various times throughout the 2004-2005 school year, and will provide technical assistance to the Interns and their assigned CPS social worker supervisors (Field Instructors) in the achievement of the learning goals set by the Interns, the Universities and the Chief Specialized Services Officer or her designee.

DELIVERABLES:

- Each University will screen and provide the number of qualified Intern candidates designated in their agreement.
- Each University will complete at least one site visit for each Intern during the 2004-2005 school year.
- Each University will prepare and transmit to the CPS Field Instructors performance evaluations for that Field Instructor's assigned Intern(s) at least 3 times per school year; and Universities will give the CPS Program manager copies of all such written evaluations.
- Each University will conduct a workshop/seminar on field instructions for all CPS Field Instructors.
- Each University will give University library privileges to those CPS Field Instructors who supervise such University's Interns.

OUTCOMES: University services will result in a minimum of 30 School Social Work Interns completing their internship requirements for securing the Illinois State Board of Education Type 73 Certificate for School Social Workers.

COMPENSATION: Universities will receive no monetary compensation for the provided services. Thirty Interns will receive stipends under the Program. In each agreement, the Board will designate the number of stipend slots that each University will receive; and the Universities will designate which of their Interns are to receive stipends. The Board's Payroll Department will pay each of the 30 designated Interns a stipend not to exceed the gross sum of \$2,400.00 for providing social work services to CPS students for an average of 20 hours per week when school is in session.

REIMBURSABLE EXPENSES: None

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreements. Authorize the President and Secretary to execute the agreements. Authorize the Chief Specialized Services Officer to execute all ancillary documents required to administer or effectuate these agreements. Authorize the Chief Specialized Services Officer to approve payments to the various Interns.

AFFIRMATIVE ACTION Pursuant to section 3.7 of the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) this contract is exempt from review because the vendor are universities.

FINANCIAL: Charge to Office of Specialized Services \$72,000 Fiscal Year: 2004-2005
Budget Classification: 0965-210-000-2060-5113 Source of Funds: Reimbursement by
General Fund

GENERAL CONDITIONS:

Inspector General – Each party to the agreements shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreements shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreements.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreements.

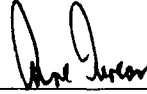
Contingent Liability – The agreements shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



Barbara Eason-Watkins
Chief Education Officer

Approved:



Arne Duncan
Chief Executive Officer

Within Appropriation:



John Malorca
Chief Financial Officer

Approved as to legal form:



Ruth M. Moscovitch
General Counsel