

**APPROVE EXERCISING THE OPTION TO RENEW THE AGREEMENT WITH YASMIN QUIROZ  
FOR CONSULTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve exercising the option to renew the agreement with Yasmin Quiroz to provide consulting services to the Bureau of Grants Management and Administration regarding the administration of No Child Left Behind (NCLB) funded programs for non-public schools at a cost not to exceed \$30,000. A written document exercising this option is currently being negotiated. No payment shall be made to Consultant during the option period prior to the execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

**CONSULTANT:**

Yasmin Quiroz  
8614 S. Marquette  
Chicago, Illinois  
60617  
773-221-1448  
Vendor # 37388

**USER:**

Grants Management and Administration  
125 S. Clark, 13<sup>th</sup> Floor  
Kayleen Irizarry  
1-773-553-4075

**ORIGINAL AGREEMENT:** The original Agreement (authorized by Board Report 03-0827-PR18) in the amount of \$30,000 is for a term commencing in September 29, 2003 and ending August 31, 2004 with the Board having two options to renew for one year terms. The original agreement was awarded on a non-competitive basis due to consultant's extensive experience with the financial and administrative systems utilized in non-public schools.

**OPTION PERIOD:** This agreement is being extended for a term commencing September 1, 2004 and ending August 31, 2005.

**OPTION PERIODS REMAINING:** There is one option period for one year remaining.

**SCOPE OF SERVICES:** Consultant shall continue to maintain files and records, as well as provide assistance to NCLB non-public schools with fiscal compliance. Consultant will assist the NCLB Title I Director to: 1) facilitate work related to budget, purchasing and invoicing; 2) collect and maintain data for monthly fiscal reports; and 3) coordinate and facilitate communication between the Chicago Public Schools, entitlement schools, and vendors.

**DELIVERABLES:** Consultant will continue to provide a monthly status report to the NCLB Title I Director. The status report will include a contact log detailing technical assistance given to non-public schools and a summary of requisitions and invoices processed.

**OUTCOMES:** Consultant's services will result in more efficient fiscal management of NCLB Title I funds in participating non-public schools.

**COMPENSATION:** Consultant shall be paid as follows: equal monthly payments not to exceed the sum of \$30,000.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the

written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Education Officer to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:** This contract is in full compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) because the prime is an independent consultant (100% Woman).

**LSC REVIEW:** Local School Council approval is not applicable to this report

**FINANCIAL:** Charge to Grants Management and Administration: \$30,000  
Budget Classification: 0210-210-000-8273-5410  
Requisition Number:  
Fiscal Year: 2005  
Source of Funds: General

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board member during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board’s Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

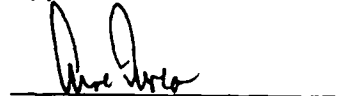
Ethics – The Board’s Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:**

  
Heather A. Obora  
Chief Purchasing Officer

**Approved:**

  
Arne Duncan  
Chief Executive Officer

**Within Appropriation:**

  
John Maiorca  
Chief Financial Officer

**Approved as to legal form:**

  
Ruth M. Moscovitch  
General Counsel