

August 25, 2004

**APPROVE ENTERING INTO AN AGREEMENT WITH ASCL EDUCATIONAL SERVICES, INC.
FOR CONSULTANT SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with ASCL Educational Services, Inc. for consultant services at a cost not to exceed \$250,000. The company will provide soft skills training curriculum for high school students, centered around subjects such as punctuality, corporate culture, attitude, interviewing skills, and team work. It will also provide school-based staff development and support for the curriculum. ASCL was selected on a non-competitive basis because it is the only vendor that meets project requirements and specifications. A written agreement is currently being negotiated. No payment shall be made prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification No.: 04-250156

CONSULTANT: ASCL Educational Services, Inc.
1111 East 78th Street, Suite 800
Chicago, IL 60609
(847) 903-2225
Marc McCulloch
Vendor # 22812

USER: Office of Education to Careers
125 South Clark Street, 12th Floor
Chicago, IL 60603
(773) 553-2462
Jill Wine-Banks

TERM: The term of this agreement shall commence on September 1, 2004, and shall end June 30, 2005. This agreement shall have one option to renew for a period of one year at a cost not to exceed \$125,000.

EARLY TERMINATION RIGHT: The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES: The program will help Education to Career high school students (Grades 10-12) prepare for postsecondary transitions and entry-level employment by providing grade-specific lessons/modules in print and electronic formats, including PowerPoint presentations, video vignettes, and other supplementary resources. Students will learn and practice a wide variety of employability skills and will experience how these skills impact their lives.

DELIVERABLES: ASCL will provide grade-specific soft skills curriculum that includes 30 lessons per grade level for a total of 90 lessons. The program will be implemented at up to 60 high school sites in year one. ASCL will provide two staff development and training sessions per year for each school. In addition, ASCL will conduct a series of informational presentations for Area Instruction Office staff, high school principals, guidance counselors, central office staff, and high school ETC teachers. Program upgrades and maintenance of software and video supplementary materials will be provided free of charge for the length of the contract and any renewals.

OUTCOMES: Through this interactive soft skills program, students will learn and practice crucial skills. Students will experience how these skills impact their lives through interactive role playing and video enactments. At the end of the program, students will be equipped with the soft skills necessary to be successful in their lives beyond high school.

COMPENSATION: Consultant shall be paid as follows: monthly payments based on invoices not to exceed a total of \$250,000.

REIMBURSABLE EXPENSES: None

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: The M/WBE goals for this contract include: 35% total MBE, 22% total African American, 10% Hispanic, 2% total Asian and 5% total WBE.

However, the waiver Review Committee recommends that a full waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because the contract scope is not further divisible.

LSC REVIEW: Local School Council approval is not applicable to this report

FINANCIAL: Charge to Education-to-Careers: \$250,000 Fiscal Year: 2005
Budget Classification: 0410-269-210-8923-5410 Source of Funds: Grant
(0950-269-081-7783-5990)

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

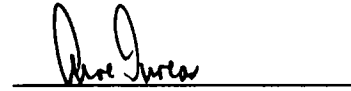
Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:


Heather A. Obora
Chief Purchasing Officer


Approved:


Arne Duncan
Chief Executive Officer

Within Appropriation:


John Maiorca
Chief Financial Officer

Approved as to legal form 


Ruth M. Moscovitch
General Counsel