

**APPROVE ENTERING INTO AN AGREEMENT WITH GARY W. MORRIS ASSOCIATES FOR CONSULTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with Gary W. Morris Associates to provide consulting services to conduct an independent evaluation of the Board's Federally Funded Project CANAL program at a cost not to exceed \$38,025. Consultant was selected on a non-competitive basis due to the firm's experience in conducting program evaluations, and their history with CANAL over the last six years. A written agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**Specification No.: 04-250141**

**CONSULTANT:** Gary W. Morris Associates  
6806 S. Clarendon Hills Rd.  
Contact Person: Gary W. Morris  
(630) 323-3708  
CPS Vendor No. 52088

**USER:** Office of Instruction and School Management  
125 South Clark Street, 10<sup>th</sup> Floor  
Chicago, IL 60603  
Contact Person: Dr. Joan Wilson-Epps  
(773) 553-2045

**TERM:** The term of this agreement shall commence on September 1, 2004 and shall end on August 31, 2005.

**PROGRAM DESCRIPTION:** The Project CANAL grant was awarded to assist five elementary schools to implement the Full Service School model. The specific focus of the grant is to help the schools attain three major objectives: (1) increase student achievement in reading and mathematics; (2) reinforce/increase teacher professionalism in all schools; and (3) strengthen the relationship between the community and the school, particularly increasing parent participation in the school. The U.S. Department of Education requires independent evaluation services to provide program accountability and to provide development feedback to the schools. Additionally, a summative evaluation is required at the end of the grant period to assess its impact, record lessons learned, provide insight for future endeavors, etc.

**SCOPE OF SERVICES:** The consultant shall work with the five elementary schools: Burnham/Anthony, Brenneman, Chopin, Mitchell, and Stewart and will evaluate Project CANAL programs for Federal Reporting Purposes with the school's leadership team, and the site-based data manager. In addition, the consultant will be responsible for coaching schools on the proper procedures for taking over the evaluation program when CANAL funding ends. This function will include designing and conducting a seminar relevant to school personnel on program evaluation. For the five year summative evaluation, the consultant will be responsible for designing and executing the summative evaluation program in accordance with accepted professional standards as required by the U. S. Dept. of Education. The final summative report will assess the impact of the grant on transforming the schools into "Full Service Schools" and assess the impact on student achievement, community involvement, and educational professionalism. The report will also contain consultant's insights from the five year period to identify "best practices" and provide general guidelines for successfully implementing the FSS concept in other schools.

**DELIVERABLES:** For the 2004-2005 yearly evaluation the consultant will be responsible for the following: (1) Refinement/finalization of the existing evaluation criteria; (2) Development of an evaluation plan to assess these criteria; (3) Development and identification of data collection instruments; (4) Data collection and analysis; and (5) a final report summarizing the full scope of the evaluation.

**OUTCOMES:** Consultant's services will provide a determination as to (1) the extent project objectives were met in improving student achievement for Project CANAL for Federal Reporting, and (2) the extent to which schools successfully implemented the FSS model.

**COMPENSATION:** Consultant shall be paid on a monthly basis pursuant to billing for work completed. Total compensation shall not exceed \$38,025.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement.

**AFFIRMATIVE ACTION:** The M/WBE goals for this contract include: 35% total MBE, 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE.

However, the Waiver Review Committee recommends that a partial waiver of the M/WBE participation goals for this contract required by the Revised Remedial Plan be granted because the contract scope is not further divisible.

The vendor has, however, identified and scheduled the following firms and percentages

**Total 15% MBE**

**Total 15% Hispanic**

Joseph Morris \$3,000.00 5%  
6806 S. Clarendon Hills Rd.  
Darien, IL. 60561

Michael Morris \$6,160.00 10%  
6806 S. Clarendon Hills Rd.  
Darien, IL. 60561

**Total WBE 15%**

RP Solutions \$9250.00 15%  
317 S. Yale  
Villa Park, IL. 60181

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to Project CANAL - \$38,025 Fiscal Year: 2005  
Budget Classification: 0440-239-151-7926-5410  
(0950-239-970-7783-5990)

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

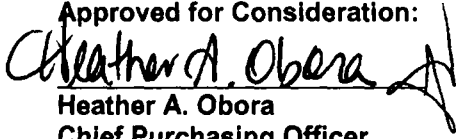
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.


Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

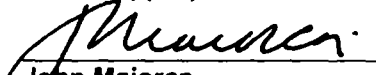
Approved for Consideration:

  
Heather A. Obora  
Chief Purchasing Officer

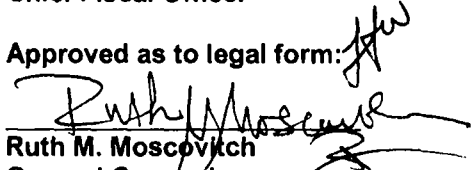
Approved:

  
Arne Duncan  
Chief Executive Officer

Within Appropriation:

  
John Maiorca  
Chief Fiscal Officer

Approved as to legal form:

  
Ruth M. Moscovitch  
General Counsel