

**APPROVE ENTERING INTO AGREEMENTS WITH DEPAUL UNIVERSITY AND WITS FOR TUTORING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into agreements with DePaul University and WITS to provide tutoring services to the Office of Instruction and School Management at a cost not to exceed \$115,000.00 in the aggregate. Consultants were selected on a non-competitive basis because of the quality of their previous services. A written agreement for each Consultant is currently being negotiated. No payment shall be made to either Consultant prior to the execution of such Consultant's written agreement. The authority granted herein shall automatically rescind as to each Consultant in the event a written agreement is not executed by such Consultant within 90 days of the date of this Board Report. Information pertinent to these agreements is stated below.

**Specification No: 04-250152**

**CONSULTANTS:**

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| <p>1. DePaul University<br/>Vendor No.: 24141<br/>2320 N. Kenmore Avenue<br/>Chicago, Illinois 60614<br/>Phone: (773) 325-4351<br/>Contact Person: Dr. Delores Eder<br/>Contract Amount: \$35,000.00</p> | <p>2. WITS<br/>Vendor No.: 24125<br/>150 E. Huron, Suite 900<br/>Chicago, Illinois 60611<br/>Phone: (312) 751-9487<br/>Contact Person: Mary Ellen Guest<br/>Contract Amount: \$80,000.00</p> |
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**USER:** Office of After School & Community School Programs  
125 S. Clark Street, 10<sup>th</sup> floor  
Chicago, Illinois, 60603  
Elizabeth Swanson  
(773) 553-1529

**TERM:** The term of each agreement shall commence on September 22, 2004 and shall end June 30, 2005. Each agreement shall have 2 options to renew for periods of 1 year each.

**EARLY TERMINATION RIGHT:** The Board shall have the right to terminate each agreement with 30 days written notice.

**SCOPE OF SERVICES:** Each Consultant will provide tutoring services to elementary and high school Chicago Public Schools (CPS) students, as follows.

Tutoring Services

1. Recruit and train volunteers to provide instructional support that is tied to the (CPS) curriculum.
2. Provide one-to-one or small group site based tutoring services to elementary and/or high school students, preferably at a CPS facility or school.
3. Provide an organized support system for the tutoring program that insures professional planning, linkages with the tutee's classroom curriculum, ongoing supervision of the tutoring program, and a structured assessment and evaluation process.

4. Provide a minimum of 4 hours per week of tutoring before or after school, or at a time other than the regularly scheduled instruction. (Saturday schedules must be pre-approved in writing by the principal of the school where the program will be held.)

**DELIVERABLES:** Consultants will continue to (1) attend orientation, and update meetings as required by the Office of After School & Community School Programs; (2) maintain accurate records of the names, identification numbers, grade levels, dates of entry and exit from the tutoring program, and the school of the Chicago Public School students who are being serviced by the tutoring program; (3) submit a monthly project status report and a year-end report as required by the Office of After School & Community School Programs.

**COMPENSATION:** Consultants shall be paid as invoices are submitted and verified on a quarterly basis, not to exceed the sums indicated for each consultant above, with the aggregate cost not exceed \$115,000.00.

**OUTCOMES:** Consultant's services shall result in (1) Improved students' academic performance in school in reading and mathematics as measured by the Iowa Tests of Basic Skills (ITBS) or Test of Achievement and proficiency (TAP), and (2) Improved students' education and career goals as demonstrated by improved attendance at school and/or improved grades on the students' report cards.

**REIMBURSABLE EXPENSES:** None.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreements. Authorize the President and Secretary to execute the agreements.

**AFFIRMATIVE ACTION:** Vendors agree to comply with and be bound by the provisions of the Revised Remedial plan for Minority and Women Business enterprise Economic participation (M/WBE Plan).

**LSC REVIEW:** Not applicable.

**FINANCIAL:** Charge to: Office of Instruction and School Management: \$115,000.00 FY: 2004-2005  
Budget Classification: 0953-210-752-7090-5410 Source of Funds: General

**GENERAL CONDITIONS:**

**Inspector General** – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

**Conflicts** – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

**Indebtedness** – The Board's Indebtedness Policy adopted July 26, 1995 (95-0927-RU3), as amended from time to time shall be incorporated into and made a part of the agreement.

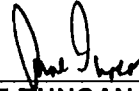
**Ethics** – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time shall be incorporated into and made a part of the agreement.

Approved for Consideration:



**BARBARA EASON-WATKINS**  
Chief Education Officer

Approved:



**ARNE DUNCAN**  
Chief Executive Officer

Within Appropriation:



**JOHN MAIORCA**  
Chief Financial Officer

Approved as to Legal Form:



**RUTH MOSCOVITCH**  
General Counsel