

**APPROVE THE RENEWAL OF THE EXISTING AGREEMENT WITH  
THE BARRETT GROUP FOR CONSULTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve the renewal of the existing agreement with The Barrett Group to provide consulting services to the Office of Technology Services at a cost not to exceed \$45,000.00. A written renewal agreement is currently being negotiated. No payment shall be made to Consultant during the renewal period prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written renewal document is not executed within ninety (90) days of the date of this Board Report. Information pertinent to this renewal agreement is stated below.

**SPECIFICATION No.:** 02-250043

**CONSULTANT:** The Barrett Group, Inc.  
1800 Diagonal Road, Suite 600  
Alexandria, Virginia 22314-2840  
Contact: Andrew C. Barrett, Managing Director  
Telephone No.: (703) 553-2546 / (202) 463-4168  
Vendor No.: 30866

**USERS:** Office of Technology Services  
125 South Clark, 3rd Floor  
Chicago, Illinois 60603  
Contact: Robert W. Runcie, Chief Information Officer  
Jane Kratochvil, E-Rate Director  
Telephone No.: (773) 553-1300

**ORIGINAL AGREEMENT:** The original Consulting Agreement in the amount of \$80,400.00 (authorized by Board Report 01-0328-PR16) was for a term commencing May 3, 2001 and ending May 2, 2002. The original agreement was awarded on a non-competitive basis because the Barrett Group is conversant with the Board's E-Rate program, and the rules and regulations of the FCC and USAC. The agreement was extended (authorized by Board Report 02-0424-PR13) for a term commencing May 3, 2002 and ending May 2, 2003. It was then extended (authorized by Board Report 03-0827-PR10) for a term commencing May 3, 2003 and ending May 2, 2004. The agreement was further extended (authorized by Board Report 04-0428-PR15) for a term commencing May 3, 2004 and ending November 2, 2004.

**RENEWAL PERIOD:** The term of this agreement is being renewed for an eight (8) month period commencing November 3, 2004 and ending June 30, 2005.

**SCOPE OF SERVICES:** The Consultant will continue to provide legislative and regulatory consulting services to the Office of Technology Services and the Office of the Chief Education Officer regarding, but not limited to:

- The continuance and possible expansion of the E-Rate program through the creation of strategies that leveraging of various governmental, quasi-governmental and private sector resources
- The available of technology funding for the Board through the interaction with appropriate federal officials on legislative, regulatory, and administrative policy issues. This interaction will be executed through policy meetings, attendance of USAC and FCC E-Rate/Education related meetings
- Alert, debrief and report to the Board and its designees any legislative initiatives or other pending action(s) before or being considered by any federal legislative, administrative or regulatory agency that have a direct and indirect impact on the Board's E-Rate Program or other educational programs
- Develop strategies that educate, inform, and build upon, enhancing and maintaining CPS' existing relationships with various organizations, advocacy groups, USAC, FCC and other legislative bodies, by demonstrating to public officials how the Universal Service mechanism (E-Rate) is providing real, tangible benefits to their constituencies.

**DELIVERABLES:** The Consultant will continue to provide timely (weekly, monthly, bi-monthly, quarterly) written reports that will consist of but not limited to the following:

- Description of activities that include, meeting time(s) and date(s), locations, attendee(s) discussion topic(s), outcome(s), action item(s), time allocated, time actually utilized, benefit(s) to the Board
- Percentage of reported activity related to Board related business and/or representation under this Board Report and subsequent agreement
- Written reports outlining current legislative information concerning the discounts on telecommunications-related wiring, equipment and services available to urban schools.
- Consultant will also provide reports regarding technology funding initiatives and will track technology legislation.
- A final report will be submitted thirty (30) days before the conclusion of the contract detailing all activities engaged on behalf of the Board including meetings, conferences, lobbying activities, entertainment activities, consultation with Board personnel, as well as action items, outcome of activities, and hours utilized to achieve objectives.

**OUTCOMES:** Consultant's services shall result in the Board having reports on the status of E-Rate funding, assistance with funding applications, updates on new rules, regulations, and interpretations of E-Rate guidelines, reports regarding E-Rate eligibility, technology funding initiatives, track technology legislation, and assistance with audits, if necessary.

**COMPENSATION:** Consultant shall be paid as follows: for the renewal period; the hourly rate of \$300.00, not to exceed the sum of \$45,000.00. All invoices must include a narrative summary of charges being invoiced, quantity of hours incurred and percentage of activity directly related to the Board and invoices are subject to approval by the Office of Technology Services.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written renewal agreement. Authorize the President and Secretary to execute the written renewal agreement. Authorize the Chief Information Officer to execute all ancillary documents required to administer or effectuate the agreement.

**AFFIRMATIVE ACTION:** This contract is in full compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) because the prime is an independent consultant (100% African American).

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to Office of Technology Services: \$45,000.00  
Budget Classification: 0220-210-000-1149-5410

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**GENERAL CONDITIONS:**

**Inspector General** – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

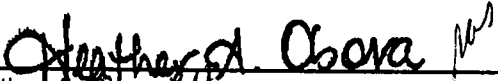
**Conflicts** – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

**Indebtedness** – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

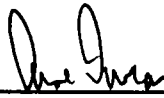
**Ethics** – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

**Contingent Liability** – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

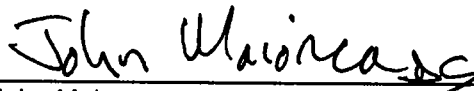
**Approved for Consideration:**

  
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Heather A. Obora  
Chief Purchasing Officer

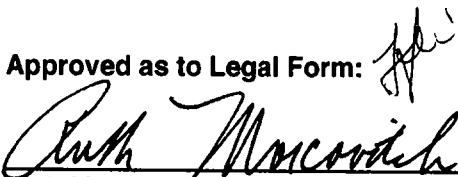
**Approved:**

  
\_\_\_\_\_  
Arne Duncan  
Chief Executive Officer

**Within Appropriation:**

  
\_\_\_\_\_  
John Maiorca  
Chief Financial Officer

**Approved as to Legal Form:**

  
\_\_\_\_\_  
Ruth Moscovitch  
General Counsel