

**APPROVE THE PARTICIPATION OF EDGAR ALLAN POE CLASSICAL SCHOOL IN AN  
EDUCATIONAL TOUR TO SAN JUAN, PUERTO RICO AND AUTHORIZE TRAVEL EXPENSES  
RELATED TO THE PROGRAM**

**THE CHIEF EXECUTIVE OFFICER RECOMMENDS THE FOLLOWING:**

The approval of the participation of thirty-five (35) Edgar Allan Poe Classical School students in an educational tour to San Juan, Puerto Rico, from March 21 – 25, 2005 and authorize travel expenses related to the program if any.

**USER:** Edgar Allan Poe Classical School  
10538 South Langley Avenue  
Chicago, IL 60628  
(773) 535-5525  
Barry K. Elmore, Music Teacher

**PROGRAM:** The Edgar Allan Poe Classical School Choir will participate in an educational tour to San Juan, Puerto Rico.

**EDUCATIONAL VALUE/OUTCOMES:** Students in the choir will prepare for three concerts of music of various cultures and languages. Students will enhance their knowledge and verbal skills in the Spanish language. Social studies and science studies will be enhanced by guided tours of Old San Juan, El Morro Fortress and the eco-system of the El Yunque Rain Forest.

**TRAVEL ARRANGEMENTS/TRIP INFORMATION:** Arrangements for this program are being made by Hemisphere Educational Travel, 694 Milwaukee Avenue, Prospect Heights, IL, 60070, and the Puerto Rico Tourist Bureau. They include coach transportation to and from O'Hare Airport from 87<sup>th</sup> Street and the Dan Ryan Expressway. Roundtrip air travel on American Airlines, four nights accommodations at the Hotel Excelsior (Marriott), at tour of Old San Juan, including Casa Blanca, the Cathedral, and El Morro Fortress. We will also visit the "El Yunque" Rain Forest, Luquillo Beach (no swimming) and San Cristobal fortress. Our excursion will also include performances by the choir at the Plaza de Armas, across from the city hall and at two senior citizen residences.

**COST:** The per person cost is \$975.00, which includes coach transportation from 87<sup>th</sup> and the Dan Ryan to O'Hare Airport, 12 meals, four nights' hotel accommodations at the Hotel Excelsior (Marriott) 801 Ponce DeLeon Av., admission and tour costs, health and accident insurance. The parents of the attending students will pay all costs. The cost of the four staff chaperones is included free with the package.

**CHAPERONES:** Supervision of students will be provided for this program pursuant to Board Report 03-0527-PO01 ("Policy on Student Travel"), including proper ratio of students to adults.

Traveling with the students are Oleiva Perry (Assistant Principal), Barry K. Elmore (Music teacher), Patricia Murphy (Counselor), Adrienne Lesof (Spanish teacher). Attached is a list of the names of the other chaperones who will be attending the educational tour. The total number of chaperones including staff, parents, and volunteers is thirty-two.

**PARENTAL CONSENT:** Written parental consent and release forms for each person is on file at Edgar Allan Poe Classical School.

**AUTHORIZATION:** Authorize the President and Secretary to execute any travel agreements necessary for this program.

**AFFIRMATIVE ACTION:** Not applicable.

**LSC REVIEW:** Local School Council for Edgar Allan Poe Classical School approved this action on November 9, 2004.

**FINANCIAL:** No cost to the Board.

**GENERAL CONDITIONS:**

Inspector General – Each party to any agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – Any agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

Contingent Liability – Any agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:**

  
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**BARBARA EASON-WATKINS**  
Chief Education Officer

**Approved:**

  
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**ARNE DUNCAN**  
Chief Executive Officer

**Noted:**

  
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**JOHN MAIORCA**  
Chief Financial Officer

**Approved as to legal form:**

  
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**RUTH M. MOSCOVITCH**  
General Counsel

*MAW*

**Chaperone List  
Edgar Allan Poe Classical School  
San Juan, Puerto Rico  
March 21-25, 2005**

1. Branch, Dione (Parent)
2. Branch, Foster (Parent)
3. Branch, Helena (Parent)
4. Brown, Loretta (Parent)
5. Ingram, Kimberly (Parent)
6. Ingram, Sarah (Grand Parent)
7. Llerena, Zella (Parent)
8. Lyles, Kevin (Parent)
9. Morrow, Sherri (Parent)
10. Nash, Donsanell (Grand Parent)
11. O'Bryant, Arthur (Parent)
12. Ransom, Tracie (Parent)
13. Respress, Bridget (Aunt)
14. Ross, Susan Smith (Parent)
15. Sadler, Bridget (Parent)
16. Sadler, Eugene, III (Parent)
17. Simmons, Rene (Parent)
18. Spowles, Tracey (Parent)
19. Swan, Sherry (Parent)
20. Tucker, Myron (Parent)
21. Tucker, Trina (Parent)
22. Turner, Catherine (Grand Parent)
23. Wheeler, Andrea (Parent)
24. Wilbon, Carolyn (Parent)
25. Wingo, Joan (Parent)
26. Morrow, Stephen (Volunteer)
27. Muhammad, Imani (Volunteer)
28. Sadler, Malik (Volunteer)