

**APPROVE THE PARTICIPATION OF THOMAS J. WATERS ELEMENTARY SCHOOL
IN AN EDUCATIONAL TOUR TO WASHINGTON, D.C.
AND AUTHORIZE TRAVEL EXPENSES RELATED TO THE PROGRAM**

THE CHIEF EXECUTIVE OFFICER RECOMMENDS THE FOLLOWING:

The approval of the participation of thirty-five (35) Thomas J. Waters Elementary School 8th grade students in an educational tour to Washington D.C. from April 14-16, 2005 and authorize travel expenses related to the program if any.

USER: Thomas J. Waters Elementary School

4540 N. Campbell Avenue

Chicago, Illinois 60625

773-534-5090

Users: Mrs. Titia M. Kipp – Trip Coordinator/Assistant Principal and Tomas Revollo, Principal

PROGRAM: Waters School will send 35 eighth grade students to Washington D.C. from April 14, 2005, through April 16, 2005. This marks our eleventh historical trip.

EDUCATIONAL VALUE/OUTCOMES: Our eighth grade trip is the culminating cultural and historical activity to our yearly social independent studies of our nation's capital, our governing institutions, our historical perspectives, our historical monuments, our elected representatives, the branches of government, and the value of our democracy. Our students keep journals of their journey. They collect samples for their student portfolios. They develop, research, and present their historical perspective of the trip.

TRAVEL ARRANGEMENTS/TRIP INFORMATION: Arrangements for this program are being made by Educational Tours, Inc. 111 Pflingsten Road Deerfield, IL 60015 Phone: 1-847-509-0088.

COST: The cost per pupil is \$619, which includes transportation, meals, and hotel, costs. Each student will pay \$390 and the school will pay \$229 for each student using discretionary funds from the following budget line: 6370-234-703-6205-5510 and from internal accounts.

CHAPERONES: Supervision of students will be provided for this program pursuant to Board Report 03-0527-PO01 ("Policy on Student Travel"). Including proper ratio of students to adults.

Traveling with students will be Tomas E. Revollo (Principal), Titia M. Kipp (Assistant Principal), Haydee Fabregas (teacher), Nilsa Reyes (teacher), Beronica Rivadeneira (teacher), and Wendi Allen (teacher).

PARENTAL CONSENT: Written parental consent and release forms for each student/persons are on file at Thomas J. Waters Elementary School.

AUTHORIZATION: Authorize the President and Secretary to execute any travel agreements necessary for this program.

AFFIRMATIVE ACTION: Not applicable.

LSC REVIEW: This action was approved by the LSC for Waters School on January 10, 2005

FINANCIAL: Charge to Thomas J. Waters Elementary School: \$4606
Budget Classification: 6370-234-703-6205-5510
\$3,409 from fundraising, and \$13,650 from Internal Accounts

Fiscal Year: 2005
Source of Funds: SGSA

GENERAL CONDITIONS:

Inspector General – Each party to any agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – Any agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

Contingent Liability – Any agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



BARBARA EASON-WATKINS
Chief Education Officer

Approved:




ARNE DUNCAN
Chief Executive Officer

Within Appropriation:


JOHN MAIORCA
Chief Financial Officer

Approved as to legal form: *MAR*


Patrick J. Rocks
General Counsel