

**APPROVE THE PARTICIPATION OF MARK T. SKINNER ELEMENTARY SCHOOL IN AN
EDUCATIONAL TOUR TO WASHINGTON, D.C. AND AUTHORIZE TRAVEL EXPENSES RELATED TO
THE PROGRAM**

THE CHIEF EXECUTIVE OFFICER RECOMMENDS THE FOLLOWING:

The approval of the participation of thirty-nine (39) Mark T. Skinner School eighth grade students in an educational tour to Washington, D.C. from May 31 – June 4, 2005 and authorize travel expenses related to the program if any.

USER: Mark T. Skinner School
111. S.Throop Street
Chicago, IL 60607
(773) 534-7790
User: Deborah M. Clark

PROGRAM: As a culmination to the Eighth graders yearlong Unit on American History and Government, the Skinner Eighth Grade Class traditionally departs for a five day trip to our Nation's capitol as a hands on learning experience and educational field trip. Along with visiting the many historic places and landmarks that the class has studied, it is also a wonderful way to end the school year together as a class before moving on to a high school setting.

EDUCATIONAL VALUE/OUTCOMES: -To learn more closely about our nation's capitol, our government, national landmarks, and the historical figures that have contributed to our nation's past, present, and, ultimately, our nation's future.

TRAVEL ARRANGEMENTS/TRIP INFORMATION: Travel to Washington, D.C. will be made by Motor coach bus. Transportation and tour arrangements are made by Hemisphere Educational Travel, Jennifer Rosenbaum, 694 Milwaukee Avenue, Prospect Heights, Illinois 60070: (847) 541-7575

COST: The total cost of the trip is \$562.00 / person for a total expense of \$21,918 for 39 people. The per pupil cost includes transportation, meals, hotel accommodations, all fees, tips, and taxes, admissions to Mount Vernon Estate, and National Cathedral Tour (all other sites will not have admissions fees), complete medical and liability insurance, a professional licensed tour guide, and each student will CARRY A LANYARD WITH 24 HOUR EMERGENCY CONTACT INFORMATION. Monies will pay the costs from fund-raising and from parents' own accounts.

CHAPERONES: Supervision of students will be provided for this program pursuant to Board Report 03-0527-PO01 ("Policy on Student Travel"), including proper ratio of students to adults. Traveling with the students will be Elizabeth Nessner (Teacher), Nancy Caveretta (Teacher), Deborah Clark (Principal), and Andrew Wawrzyniak (Asst. Principal).

PARENTAL CONSENT: Written parental consent, release forms, and insurance forms for each student are on file at Mark T. Skinner School.

AUTHORIZATION: Authorize the President and Secretary to execute any travel agreements necessary for this program.

AFFIRMATIVE ACTION: Not applicable.

LSC REVIEW: The Local School Council approved this action on March 14, 2005.

FINANCIAL: No cost to the Board.

GENERAL CONDITIONS:

Inspector General – Each party to any agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – Any agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.


Contingent Liability – Any agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



Barbara Eason-Watkins
Chief Education Officer

Approved:



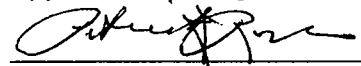
Arne Duncan
Chief Executive Officer

Noted:



John Maiorca
Chief Financial Officer

Approved as to legal form:



Patrick J. Rocks
General Counsel