

**APPROVE THE PARTICIPATION OF TRUMBULL SCHOOL IN AN EDUCATIONAL TOUR TO WASHINGTON, D.C. AND AUTHORIZE TRAVEL EXPENSES RELATED TO THE PROGRAM**

**THE CHIEF EXECUTIVE OFFICER RECOMMENDS THE FOLLOWING:**

Approve the participation of thirty-five (35) Trumbull School eighth-grade students in an educational tour to Washington, D.C. from June 1-3, 2005 and authorize travel expenses related to the program if any.

**USER:** Trumbull Elementary School  
5200 N. Ashland Ave.  
Chicago, IL 60640  
(773) 534-2430  
Users: Robert Wilken, Principal and Teri Seinitz, Teacher

**PROGRAM:** 8<sup>th</sup> grade 3 day Washington D.C. trip

**EDUCATIONAL VALUE/OUTCOMES:** Students participating in this program will benefit educationally from seeing our capital first hand and visiting historical sites that are relevant to their history and constitutional studies.

**TRAVEL ARRANGEMENTS/TRIP INFORMATION:** Travel Services Inc is making Arrangements for this program. This includes coach bus transportation from the school at 5:30 am Wednesday, June 1, 2005, air travel on Southwest airlines to Baltimore, daily coach bus transportation to and from hotel and back to airport and then to school from the airport. Hotel accommodations are at the Hyatt Regency in Arlington, VA for Wednesday 06/01/2005, and Thursday, 06/02/2005.

**COST:** The cost per person is \$ 625.00, which includes transportation, meals, hotel, costs, health and accident insurance, trip cancellation insurance, etc.

**CHAPERONES:** Supervision of students will be provided for this program pursuant to Board Report03-0527-PO01 ("Policy on Student Travel"), including proper ratio of students to adults.

Traveling with the students will be Teri Seinitz (Teacher), Lucille Chambers, (Teacher), Mike Hamill, (Teacher), Erika Garcia (Teacher), Veronica Acuna (Teacher) and Andrea Katsulis, (Counselor).

**PARENTAL CONSENT:** Written parental consent and release forms for each student are on file at Trumbull Elementary School.

**AUTHORIZATION:** Authorize the President and Secretary to execute any travel agreements necessary for this program.

**AFFIRMATIVE ACTION:** Not applicable.

**LSC REVIEW:** This action was approved by the LSC for Trumbull Elementary School on March 18, 2005.

**FINANCIAL:** No cost to the Board.

**GENERAL CONDITIONS:**

*Inspector General – Each party to any agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.*

*Conflicts – Any agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members*

during the one-year period following expiration or other termination of their terms of office.

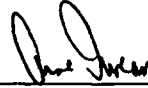
Contingent Liability – Any agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



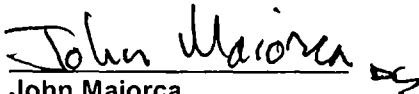
Barbara Eason-Watkins  
Barbara Eason-Watkins  
Chief Education Officer

Approved:




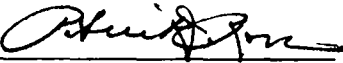
Arne Duncan  
Arne Duncan  
Chief Executive Officer

Noted:



John Maiorca  
John Maiorca  
Chief Financial Officer

Approved as to legal form 



Patrick J. Rocks  
Patrick J. Rocks  
General Counsel