

**APPROVE ENTERING INTO AN AGREEMENT WITH ALICIA NARVAEZ
FOR CONSULTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Alicia Narvaez, to provide consulting services to the Office of Early Childhood Education at a cost not to exceed \$120,450. Consultant was selected on a non-competitive basis because of Consultant's former experience as the Virtual Pre-K Director is for the Chicago Public Schools. A written agreement for the Consultant's services is currently being negotiated. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below:

Consultant: Alicia Narvaez
421 N. Columbus Street
Alexandria, VA 22314
773-680-6094
Vendor No.: Pending

User: Office of Early Childhood Education
125 S. Clark Street, 9th Floor
Chicago, IL 60603
Barbara T. Bowman
773-553-1992

TERM: The term of this agreement shall commence November 1, 2005 and shall end on October 31, 2006.

EARLY TERMINATION RIGHTS: The Board shall have the right to terminate this agreement at any time by giving consultant 45 days prior written notice.

SCOPE OF SERVICES: Consultant will provide consulting services to the Office Early Childhood Education on matters including, but not limited to, technical and programmatic support of the VPK and VK programs for the Chicago Public Schools and national partners. Consultant will provide marketing and promotional services for the continued growth and expansion of the Virtual Pre-K National Network, with the goal of generating funds to continue program implementation in Chicago Public Schools. Consultant will coordinate production of program-related materials.

DELIVERABLES: Consultant will deliver the following: Four 3-day site visits to Chicago Public Schools, weekly programmatic meetings with CPS VPK/VK Staff via telephone, monthly status reports to the Office of Early Childhood Education, coordination of Virtual Pre-K Idea Exchange Seminar on December 6, 2006, coordination of printed and multimedia materials including quarterly newsletter, 2005-06 VPK/VK Idea Book, Revised Training Manual, VPK Family Child Care Version.

OUTCOMES: Consultant services will result in 1) continuation of high quality program support to CPS staff, teachers and parents with developmentally-appropriate, bilingual resources, and 2) expansion of National Network to financially support local program implementation.

COMPENSATION: Consultant shall be paid as follows: 3 equal installments (\$40,150) for a total of \$120,450 with the initial payment being made as soon as possible after signing of the contract, the second payment on March 1, 2006, and the final installment paid on October 31, 2006.

REIMBURSABLE EXPENSE: None.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Early Childhood Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: The M/WBE goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Participation (M/WBE) for this contract are 35% MBE and 5% WBE.

The vendor has identified and committed to the following percentages:

MBE (Hispanic) 95%

Alicia Narvaez
421 N. Columbus Street #1
Alexandria, VA 22314
(773) 680-6094

WBE 5%

Printing services, vendor TBD.

LSC REVIEW: Local School Council review is not applicable to this report.

FINANCIAL: Charge to Office of Early Childhood Education	Fiscal Year: 2005
Budget Classification: 0952-280-432-2067-5410	\$85,450
0480-210-000-2067-5410	\$35,000

GENERAL CONDITIONS:

Inspector General - Each party to this agreement hereby acknowledges that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago School Board of Education have the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - This contract is not legally binding on the Board if entered into in violation of the provisions of 105/ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board Members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board of Education Indebtedness Policy (95-0726-EX3) adopted July 26, 1995, as amended on June 26, 1996, (96-0626-PO3,) is hereby incorporated into and made a part of this Contract as if fully set forth herein.

Ethics - The Board of Education Ethics Code (95-0927-RU4) as adopted September 27, 1995, as amended on April 21, 1999 (99-0421-PO2), is hereby incorporated into and made a part of this Contract as if fully set forth herein.


Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability subject to appropriation in the subsequent fiscal budget(s).

Approved for consideration:



 Barbara Eason-Watkins
 Chief Education Officer *HW*

Approved:



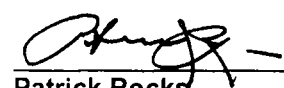
 Arne Duncan
 Chief Executive Officer

Within Appropriation:



 John Maiorca
 Chief Financial Officer

Approved as to legal form: *SH*



 Patrick Rocks
 General Counsel